



KINGSTON AREA TAXI COMMISSION

BY-LAW 2025-02

TAXI BY-LAW

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Kingston Area Taxi Commission
12-1201 Division Street, Kingston, ON, K7K 6X4
Office: (613) 547-3763 | Fax: (613) 547-2857
Email: info@katc.ca | Website: www.katc.ca

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By-Law No. 2025-02**A BY-LAW RESPECTING THE TAXI LICENSING COMMISSION OF THE CORPORATION OF
THE CITY OF KINGSTON AND THE CORPORATION OF LOYALIST TOWNSHIP**

Whereas the Kingston Area Taxi Commission is a corporation hereby established by Provincial *Act, Bill Pr24* (Chapter Pr29, Statutes of Ontario, 1989);

Whereas the powers of the participating municipalities to license, regulate, and govern the owners, drivers and brokers of taxicabs under the *Municipal Act (R.S.O. 1980)* or any special *Act* is solely vested in the Kingston Area Taxi Commission, *virtute duce*.

Whereas the Kingston Area Taxi Commission may pass by-laws for licensing, regulating and governing the owners, drivers and brokers of taxicabs. *Bill Pr97 S.3.* (Chapter Pr35, Statutes of Ontario, 1990);

Whereas the Kingston Area Taxi Commission wishes to license, regulate and govern the owners, drivers, and brokers of taxicabs in accordance with its statutory authority;

Now Therefore the Kingston Area Taxi Commission hereby enacts as follows:

1. GENERAL DEFINITIONS

1.1 In this By-Law,

“Area of the Commission” means the geographic area in which the Commission has been granted authority to license, regulate and govern the owners, drivers, and brokers of taxicabs under *The City of Kingston and the Townships of Kingston, Pittsburgh and Ernestown Act, 1989*, as amended.

“Accessible Taxi” means a motor vehicle to be used as a taxi for the transportation of passengers unable to board regular vehicles due to a physical disability, which is originally constructed or subsequently modified to permit the loading, transportation and off-loading of persons utilizing a wheelchair or similar device in compliance with the requirements of the Highway Traffic Act, Ontario Regulation 629, as amended, Ontario Regulation 611, as amended and Canadian Standards Association standard CAN3 0409 M84 and all other relevant federal and provincial regulation , but does not include a Limousine or Group Transportation Vehicle.

“Accessible Taxi Driver” means a person to whom the Commission has issued an Accessible endorsed Taxi License and Taxi Badge upon successful completion of the Accessible Taxi Driver training/Transportation program and can operate the Accessible Taxi.

“Accessible Taxi Plateholder” means a person to whom the Commission has issued an Accessible endorsed Taxi License and Taxi Badge upon successful completion of the Accessible Taxi Driver training/Transportation program, can operate the Accessible Taxi, and who has been issued one or more Accessible Taxi Plates.

“Accessible Taxi Plate” means a numbered plate with the letter “A” prefix, issued by the Commission to a Plateholder to be affixed to a specific Accessible Taxicab that is registered with the Commission in relation to the accessible taxi plate.

“Broker” means any Person, including a corporation, who carries on the business of accepting Orders and/or Dispatching Orders for Taxicabs used for hire and owned by someone other than the person their immediate family, or the person’s employer.

“Broker License” means a license issued by the Commission authorizing a person, including a corporation, to operate as a Broker.

“Brokerage” means the general business of a Broker and shall be deemed to include the land and premises where such business is carried on.

“Commission” means the Kingston Area Taxi Commission

“Compensation” means any rate, remuneration, reimbursement, fee or reward of any kind paid, payable, promised, received or demanded, directly or indirectly.

“Dispatcher” means any person who receives, or dispatches calls for regular taxi or accessible taxi service by way of telephone, radio, mobile data terminals (dispatch aided computer), or any other means from a taxi office and the words “dispatch” and “dispatched” shall have corresponding meanings.

“Driver” means a person to whom the Commission has issued a Taxi License and Taxi Badge under this By- Law.

“Driver Badge” means a Taxi Badge issued by the Commission.

“Fare” means the charge or fee for the Taxicab service.

“Exclusive Concession Agreement” means an agreement which gives a person the sole right to provide Taxicab service to or from any public transportation terminal, hotel, motel, Taxicab Stand or any other similar public assembly point.

“Good Character” means having attributes that are consistent with the public interest and the protection thereof, including honesty, integrity, reliability and adherence to the law and, without limiting the generality of the foregoing, an individual will not be considered to be of *Good Character* if they have:

- (a) been convicted of a driving-related offence or a number of driving-related offences within the last the last three (3) years at any given time (time spent in custody as the result of a conviction shall not be included) which the Taxi Inspector or the Commission, in his/her/their/its discretion, considers to be of more than a minor nature and/or as demonstrating irresponsibility or recklessness in driving;
- (b) been, at any time, convicted of an offence, including but not limited to convictions for sexual assault, assault, assault with a weapon, murder, manslaughter or other crimes under any one of the following Acts for which a pardon has not been granted under the Criminal Records Act (Canada) and has not been revoked; or:
 - (i) the Criminal Code, RSC, 1985, c.C-46;
 - (ii) the Food and Drugs Act, RSC 1985, c.F-27;
 - (iii) the Controlled Drugs and Substances Act, SC 1996, c.19;
- (c) any current outstanding warrants or criminal charges pending before any courts.

“Independent Operator” means a Plateholder who accepts calls for a Taxicab used for hire and who is the sole Plateholder and Driver of said Taxicab and is not affiliated with any Broker.

“Lease Agreement” means a document, in a form set by the Commission, wherein a limited interest in a Taxi Plate and/or registered Taxicab is temporarily transferred by a Plateholder, and containing terms and conditions prescribed by the Commission and any other terms and conditions not contravening this Bylaw.

“Lessee” means a Broker, Plateholder or Driver who has entered into a Taxi Plate Lease Agreement with a Plateholder.

“**Lessor**” means a Plateholder who has entered into a Taxi Plate Lease Agreement with a Broker, Plateholder, or Driver.

“**Taxi Inspector**” means the individual appointed by the Commission as a Taxi Inspector.

“**Mobility Aid**” means a device, including a manual wheelchair, electric wheelchair or scooter that is used to facilitate the transport, in a normal seated orientation, or a walker, of a person with a physical disability.

“**Person with a Physical Disability**” means a person who is restricted in or lacks the ability to perform physical activity in the manner or within the range considered normal for a human being and may require the use of a Mobility Aid.

“**Plateholder**” means a person to whom the Commission has issued a Plateholder endorsed Taxi License under this By-Law and who has been issued one or more Taxi Plates..

“**Plateholder Badge**” means a badge issued by the Commission authorizing a person as a Plateholder and permitting the person to hold one or more Taxi Plates issued by the Commission.

“**Taxi Plate**” means a numbered plate issued by the Commission to a Plateholder to be affixed to a specific Taxicab that is registered with the Commission in relation to the taxi plate.

“**Taxicab**” means a motor vehicle that is used for hire for the transportation of passengers from place to place.

“**Taxicab Service**” means the transportation of passengers by Taxicab.

“**Taxicab Stand**” or otherwise known as “Taxi Stand” means the area set aside on a public roadway, highway, or property or the area set aside on private property as designated by the Taxi Inspector or Commission, to be used by a Taxicab while it is waiting for or picking up goods or Passengers.

“**Taxicab Stand List**” or otherwise known as “Taxi Stand List” means a list of all the Taxicab Stands within the jurisdiction of the Kingston Area Taxi Commission that is accessed on the Commission’s official website.

“**Taximeter**” means an electronic device approved by the Commission to be used in a Taxicab and which measures the distance traveled and computes the Fare to be charged.

“Taxi Plate Lease” means a contract, agreement, understanding or other arrangement in writing whereby a Lessor permits a Lessee to manage, operate, control, have custody of, or otherwise employ the Lessor’s Taxi Plate only (other than permitting a Driver to drive a Taxicab for one normal shift where the Taxicab is returned to the Plateholder at the end of such shift) and whereby the Lessee is responsible for insurance, safeties, ownership of Taxicab and renewal signing, and includes a power of attorney, management contract and any other arrangement or agreement whereby any person other than the Plateholder is allowed to exercise or does exercise any of the rights of a Plateholder set out herein in relation to the leased Taxi Plate.

“Winter Tire” means a tire that is marked on at least one sidewall with the Alpine Symbol specified in Transport Canada’s Technical Standards Document No. 139.

2. TAXI LICENSES, TAXI BADGES, AND TAXI PLATES

- 2.1 A person may be issued a Taxi License and Taxi Badge under this By-Law upon application to the Taxi Inspector requesting same.
- 2.2 The application shall be delivered to the Taxi Inspector at the Commission's office and shall be in the form attached as Schedules “B”, and “C” to this By-Law.
- 2.3 Each applicant as a Driver shall submit with the application:
- (a) proof of being at least 18 years of age;
 - (b) proof of either,
 - (i) Canadian citizenship,
 - (ii) landed immigrant status, or
 - (iii) a valid work permit to work as a Driver issued by the Government of Canada;
 - (c) a current valid Class 'G' driver's license issued by the Province of Ontario which is in good standing.
- 2.4 Each applicant as a Plateholder shall submit with the application:
- (a) All submissions as prescribed in section 2.3,
 - (b) if a natural person, be licensed under this by-law as a Driver, or

- (c) if a corporation, the Individual holding the shares carrying at least fifty-one percent (51%) of the voting rights attached to all shares of the corporation for the time being issued and outstanding, be licensed as a Driver under this by-law;
 - (d) notwithstanding subsection 2.4(b) of this section, where a Plateholder's License or Taxi Plate has been legally transferred to a Spouse from a deceased owner, there will be no Driver requirements for the Spouse of the deceased owner.
- 2.5 An applicant for a Taxi License will be required to undergo a criminal reference check (CPIC) with the Kingston Police or the Ontario Provincial Police, including a vulnerable sector screening.
- 2.6 Vulnerable sector screening that requires fingerprinting shall require an affidavit to be signed at the Commission's office to proceed with the application process.
- 2.7 The Taxi Inspector shall perform a Driver's Record search and the Taxi Inspector is satisfied that all the conditions required by the law and this By-Law have been complied with, the Taxi Inspector may endorse the said application.
- 2.8 Applicants for a new Taxi License and Taxi Badge and late renewal applicants for a Taxi License and/or Taxi Badge shall have thirty (30) days commencing after the applicant's personal notification that the Taxi Inspector has endorsed their application to meet the requirements of this By-Law to be issued a Taxi License and/or Taxi Badge.
- 2.9 A Broker License, Taxi License, Taxi Badge, or Taxi Plate issued under this By-Law remains the sole property of the Commission.
- 2.10 Provided that the application is in conformity with the provisions of this By-Law, and is in conformity with all other By-Laws, provincial regulations and laws, and federal regulations and laws, the Taxi Inspector shall issue the Broker License, Taxi License, Taxi Badge, or Taxi Plate..
- 2.11 If the application does not meet the requirements of this By-Law or other By-Laws or statutes, the Taxi Inspector shall reject the application and shall not issue the Broker License, Taxi License, Taxi Badge, or Taxi Plate (as the case may be) and shall notify the applicant.
- 2.12 An applicant may appeal a rejection of an application to the Commission to the License Tribunal, and;

- (a) shall pay the non-refundable fee in accordance with By-Law 2025-20.
- 2.13 If a Broker License, Taxi License, Taxi Badge, or Taxi Plate (as the case may be) is not available, upon receipt by the Commission of the request of the applicant and the required fee, the Taxi Inspector shall place the name of the applicant on the waiting list for the applicable Broker License, Taxi License, Taxi Badge, or Taxi Plate (as the case may be
- 2.14 A Placeholder shall not use or operate a Taxicab or permit a Taxicab to be used or operated without the Taxicab having a Taxi Plate affixed to the left side of the rear bumper or trunk, and such Placeholder, prior to obtaining their Taxi License, Taxi Badge or Taxi Plate, shall pay the fees as set out in By-Law 2025-20 accordingly.
- 2.15 Every Broker, Driver, and Placeholder shall always while operating a Taxicab have in their possession their Taxi License and Taxi Badge.
- 2.16 Brokers and Placeholders are to ensure that their Drivers have their Taxi License and Taxi Badge in their possession at all times while providing Taxicab Service.
- 2.17 Taxicabs in private use must have top signs removed from the car.
- 2.18 No Broker License, Taxi License, Taxi Badge, or Taxi Plate shall be granted unless the applicant is of Good Character, duly licensed to drive under the law of the province, possesses general knowledge of the City of Kingston and Loyalist Township and the taxi tariff.
- 2.19 A requirement for being granted a Taxi License or Taxi Badge shall be that an applicant must have:
- (a) no driver's license suspensions in the two (2) years immediately prior to the application and;
 - (b) no driving-related criminal or provincial offence convictions which the Taxi Inspector or the Commission, in their discretion, consider(s) to be of more than a minor nature and/or as demonstrating irresponsibility or recklessness in driving, in the three (3) years immediately prior to the application.
- 2.20 New applicants for a Taxi License must pass a written or oral examination set by the Commission.

- 2.21 Where an applicant fails the initial examination referred to in Section 2.20, the applicant shall be permitted one (1) additional examination upon payment of the Examination Fee set out in By-Law 2025-20.
- 2.22 No Taxi License, Taxi Badge, or Taxi Plate shall be granted until the applicant has complied with the safety requirements as outlined by the Commission.
- 2.23 Taxi Plates issued by the Commission must be registered to a specific vehicle and every Plateholder of more than one Taxi Plate must have a separate Taxi Plate for each vehicle to be used as a Taxicab.
- 2.24 No Taxicab Owner shall transfer or otherwise dispose of a Taxi Plate unless:
- (a) the Plateholder transferring their consignment of the Taxi Plate shall:
 - (i) complete and file with the Commission a declaration provided by the Commission;
 - (ii) provide a fully detailed contract of sale of consignment for the Taxi Plate;
 - (iii) return to the Commission the Taxi Plate issued in their name which is being transferred, and;
 - (b) pays the fees set out in By-Law 2025-20.
- 2.25 Notwithstanding 2.24, no Plateholder shall transfer or permit to be transferred a Taxi Plate from one Taxicab to another except for the transfer of a Taxi Plate from the Plateholder's Taxicab to a replacement Taxicab subject to the Plateholder registering the transfer with the Commission and the replacement Taxicab being registered with the Commission.
- 2.26 The Commission may refuse to grant a Broker License, Taxi License, or Taxi Plate to an applicant who has unpaid fines or fees owing to the Commission until such time as the fines or fees are paid to the Commission.
- 2.27 All Broker Licenses issued by the Commission shall be valid for a calendar year effective from January 1st to December 31st except where:
- (a) the initial licence is issued within ninety (90) days prior to December 31st, such licence shall be valid until the following year;
 - (b) the initial licence is issued on a date which is greater than ninety (90) days prior to December 31st, such licence shall be valid for the same year.

- 2.28 Taxi Licenses and Taxi Badges, issued by the Commission shall be valid for a calendar year effective from the anniversary of the applicant's birth ("birthday") except where:
- (a) the initial licence is issued within ninety (90) days prior to the applicant's birthday, such licence shall be valid until the birthday following the applicant's next birthday;
 - (b) the initial licence is issued on a date which is greater than ninety (90) days prior to the applicant's birthday, such licence shall be valid until the applicant's next birthday.
- 2.29 Taxi Plates issued by the Commission shall be valid for a calendar year effective from the anniversary of the applicants' birth ("birthday") except where:
- 2.30 Incomplete renewal applications or renewal applications received after the anniversary date of each year shall be subject to a fee in accordance with By-Law 2025-20.
- 2.31 A person may be granted a Broker License under this By-Law upon application to the Taxi Inspector requesting same, which application shall be delivered to the Taxi Inspector at the Commission's office and shall be in the form attached to this By-Law as Schedule "D", and;
- 2.32 Each applicant as a Broker shall submit with the application:
- (a) proof of being at least 18 years of age;
 - (b) proof of either,
 - (i) Canadian citizenship,
 - (ii) landed immigrant status, or
 - (iii) a valid work permit to work as a Driver issued by the Government of Canada;
 - (e) a currently valid Class 'G' driver's license issued by the Province of Ontario which is in good standing.
 - (f) if a natural person, be licensed under this by-law, or;
 - (g) if a corporation, the Individual holding the shares carrying at least fifty-one percent (51%) of the voting rights attached to all shares of the corporation for the time being issued and outstanding, be licensed as a Driver under this by-law;

- 2.33 An applicant for a Broker License will be required to undergo a criminal reference check (CPIC) with the City of Kingston Police or the Ontario Provincial Police, including a vulnerable sector screening.
- 2.34 Vulnerable sector screening requiring fingerprinting shall require a sworn affidavit to be signed at the Commission's office to proceed with the application process. If/when the Taxi Inspector is satisfied that all of the conditions required by the law and subsection 2.18 of this By-Law have been complied with, the Taxi Inspector may endorse the said application.
- 2.35 If a Broker merges with another Broker to form one new entity with both original Brokers having already paid the appropriate Broker License fees for the year, it will not be necessary for the new Broker entity to pay any additional Broker License fees for the remainder of that year.
- 2.36 No applicant for a Broker License shall be issued a Broker License unless;
- (a) the applicant has a Taxi License in good standing immediately preceding the application;
 - (b) the premises from which the Broker proposes to carry on its business is situated within the Area of the Commission and complies with the zoning, building and property standards requirements of the municipality in which the premises are/will be situated; and
 - (c) the applicant has complied with the provisions of section 2.31.
- 2.37 Every applicant for a Broker License shall disclose the number of Taxicabs and the names of the Plateholders and Drivers, with their Taxi Badge numbers, that the applicant anticipates will operate in association with the applicant if a Broker License is issued.

Survivor Clause

- 2.38 In the event of the death of a Plateholder, the legal representative of the Plateholder's estate (or other legally authorized representative), shall have a period of six (6) months within which to arrange for the continuance or sale of the assets of the business without the Plateholder's Plateholder Badge and Taxi Plate(s) being revoked, provided that the death of the Plateholder is reported to the Commission within fourteen (14) days of the death of the Plateholder. The legal representative of the Plateholder's estate (or other legally authorized representative) must comply in all other respects with this By-law. The

legal representative of the Plateholder's estate (or other legally authorized representative) shall be permitted to continue to operate under the Plateholder's Plateholder Badge and using the Plateholder's Taxi Plate(s) while arranging the continuance or sale of the assets within six (6) months of the date of the death of the Plateholder. Operations under the Plateholder's Plateholder Badge and using the Plateholder's Taxi Plate(s) by the legal representative of the Plateholder's estate (or other legally authorized representative) beyond the six (6) month period is subject to the Commission's approval.

- 2.39 When the death of the Plateholder is reported to the Commission under the above subsection , the legal representative of the Plateholder's estate (or other legally authorized representative) will have three options:
- (a) Return the Plateholder's Plateholder Badge and Taxi Plate(s) within fourteen (14) days of the death of the Plateholder and indicate that there is no intention to continue to operate under the Plateholder's Plateholder Badge and using the Plateholder's Taxi Plate(s) or to sell the assets. In this case, after a four (4) week grace period to allow the legal representative of the Plateholder's estate (or other legally authorized representative) to reconsider his/her/their options, the Plateholder's Plateholder Badge will be revoked and the Plateholder's Taxi Plate(s) will be offered to the first eligible applicant on the waiting list.
 - (b) Indicate their intentions to continue to operate under the Plateholder's Plateholder Badge and using the Plateholder's Taxi Plate(s) while maintaining the option of selling the assets of the business within the six (6) month period set out in section 2.38; or
 - (c) Indicate his/her/their intention to seek buyers of the assets of the Plateholder's business. The Taxi Inspector shall notify the top ten (10) persons on the waiting list and shall accept bids from those persons for the assets of the Plateholder's business and direct the bids to the legal representative of the Plateholder's estate (or other legally authorized representative). The legal representative of the Plateholder's estate (or other legally authorized representative) can accept a bid from the waiting list of bids or choose other bids. Any bidder other than a person named on the waiting list prior to By-Law 2010-46 must have maintained a valid Plateholder Badge or Driver Badge for a minimum of twenty-four (24) months prior to the Plateholder's death. Should the legal representative of the Plateholder's

estate (or other legally authorized representative) decide to sell the assets to someone other than (a) person(s) on the waiting list, then regardless of the number of Taxi Plates held by the deceased Plateholder, one additional Taxi Plate will be released to the waiting list after the six (6) month business continuation period in 2.38 has expired.

- 2.40 Under 2.39(b), the legal representative of the Plateholder's estate (or other legally authorized representative), upon submitting proof of successor rights to the Commission, must comply with all of the provisions of this By-Law to qualify to have the deceased Plateholder's Taxi Plate(s) transferred to him and shall pay the fees as per By-Law 2025-20.
- 2.41 Under 2.39(c), upon proof of purchase of the said assets, the purchasing Plateholder must have a valid Class G Ontario driver's license and comply with all provision of this By-Law to have the deceased Plateholder's Taxi Plate(s) transferred to the purchasing Plateholder.
- 2.42 The Commission shall maintain a waiting list for those persons wishing to obtain a Taxi Plate. The following terms apply to the waiting list:
- (a) Only individuals currently approved for a Plateholder Badge or Driver Badge can have their name placed on the waiting list.
 - (b) A name shall appear only once every 15 names.
 - (c) A \$50.00 non-refundable deposit, to be applied towards the Taxi Plate fee(s) must be paid in order for a name to be placed on the list.
 - (d) The waiting list shall be compiled on a first come, first served basis.
 - (e) An applicant must make the request to have his/her/their name placed on the list in person.
 - (f) After the Taxi Inspector notifies an individual on the waiting list of an available Taxi Plate, the individual shall have thirty (30) days to qualify under this By-Law. Notification shall be verbal either in person or by telephone.

- (g) If the individual does not qualify to become a Placeholder in accordance with the requirements of this By-Law within the thirty (30) day period following notification from the Taxi Inspector, the individual shall have his/her/their name removed from the waiting list.
- (h) To remain on the waiting list, all individuals must maintain a valid Placeholder Badge or Driver Badge. A person named on the waiting list prior to the passing of Bylaw 2010-46 shall be exempt from this requirement.
 - (i) Notwithstanding the above, any individual that obtains a Taxi Plate through any means shall have his/her/their name removed from the highest position on the waiting list.

- 2.43 The total number of Taxi Plates issued by the Commission shall be limited to a ratio of not more than one Taxi Plate to every 800 residents within the Area of the Commission.
- 2.44 Notwithstanding the foregoing, the minimum number of Taxi Plates issued by the Commission shall not be less than one hundred and ninety-four (194).
- 2.45 The total number of Taxi Plates issued shall be increased at a minimum of two (2) yearly with an annual review of this policy each September.

3. EQUIPMENT AND ITS USES

- 3.1 No Broker, Placeholder or Driver shall carry, or permit to be carried, in any Taxicab a load more than that authorized by this By-Law.
- 3.2 No Placeholder or Driver shall carry in any Taxicab a greater number of occupants or persons than the manufacturer's rating of seating capacity for the vehicle (a minimum of 4 working seat belts to accommodate 4 adult passengers and 1 seatbelt for the driver) and all Taxicabs shall be not less than four (4) door vehicle models.
- 3.3 Before using the vehicle to be registered by the Commission, the Placeholder shall produce and file the following documents with the Taxi Inspector:
 - (a) a copy of the current Ownership Permit for the Vehicle issued by the Ontario Ministry of Transportation in the Placeholder's name.
 - (b) a copy of the Placeholder's Taxi Licence;

- (c) a copy of the current Motor Vehicle Liability Insurance Card endorsed to show the Vehicle being registered;
- (d) a Safety Standard Certificate issued under the Highway Traffic Act within the previous thirty (30) days;
- (e) pay the fee(s) set out in By-Law 2025-20; and
- (f) submit the vehicle to be registered for inspection and approval by the Taxi Inspector.

3.4 A Placeholder who disposes of their vehicle or otherwise ceases to use their registered taxicab vehicle and acquires another vehicle for the purposes permitted under this by-law before using the vehicle shall comply with sections 3.3.

3.5 Every Placeholder shall ensure a vehicle registered in relation to a Taxi Plate and to be used as a Taxicab is:

- (a) equipped with working power door locks;
- (b) equipped with a minimum of one of the following safety equipment items that are approved by the Commission:
 - (i) Camera
 - (ii) Shanghai Shield
 - (iii) 911 Emergency Light
- (c) clean and in good repair as to its exterior, meeting the following requirements:
 - (i) paint must be one color, unless it is of a multi-tone design as approved by manufacturing specifications;
 - (ii) no peeling paint, dents, holes, or rust showing on exterior body;
 - (iii) bumpers and grill must be in pristine condition; and
 - (iv) all molding and pin-striping must be in place and in one piece as provided by manufacturer's specifications;
- (d) clean, dry and in good repair as to its interior;
- (e) free from mechanical defects;

- (f) equipped with the Taxi Plate issued by the Commission in relation to the vehicle securely affixed to the Taxicab on the left side of the rear bumper or trunk of the vehicle in a clearly visible location compliant to all relevant regulations and bylaws; and
 - (g) marked with 4 ½ inch black or white numbers in contrast with the vehicle's colour stating the Taxi Plate number, which markings shall be located on the left front and right front fenders ahead of the front doors, but not past the wheel well and near the top of the fender.
 - (h) equipped with tires of the same type, tread pattern, size, speed rating and load index on all drive wheels and trailing axles.
 - (i) equipped with Winter Tires on all drive wheels and trailing axles between December 1 and March 15.
- 3.6 A Plateholder will have ten (10) business days from the date notice of non-compliance is given by the Taxi Inspector in relation to a requirement under section 3.5 to comply.
- 3.7 All Plateholders shall submit a Safety Standard Certificate by a provincially authorized Motor Vehicle Inspection station issued within the last 30 days for each Taxicab that is ten (10) model years or newer registered with the Commission:
- (a) When a Taxi Plate is issued, upon registering a vehicle to be used as a taxicab to which the issued Taxi Plate is attached;
 - (b) Upon registering a replacement vehicle to be used as a taxicab to which the issued Taxi Plate is attached;
 - (c) once yearly upon the taxi plate renewal date, and;
 - (d) Notwithstanding clauses (a) through (c), new vehicles require Safety Standard Certificates issued six (6) months from the vehicle approval date.
- 3.8 The submission by a Plateholder of a Safety Standard Certificate that is invalid shall be a violation of this By-Law and shall be grounds for the suspension or revocation of the Plateholder's Taxi License, Taxi Badge, and Taxi Plate(s).
- 3.9 The Commission reserves the right to require a Plateholder to produce a Safety Standard Certificate during the term of the Taxi License, Taxi Badge, or Taxi Plate at any time,

upon request of the Taxi Inspector, and to require that a new Safety Standard Certificate be produced from a properly certified mechanic satisfactory to the Commission.

- 3.10 If the Commission requires the production of such an additional Safety Standard Certificate and the vehicle does not meet the Commission's requirements for an acceptable Safety Standard Certificate, the Plateholder shall pay for the additional Safety Standard Certificate; if the vehicle does meet the Commission's requirements for an acceptable Safety Standard Certificate, then the additional Safety Standard Certificate shall be paid for by the Commission.
- 3.11 Subject to 3.9, Safety Standard Certificates shall be at the Plateholder's cost, and the onus shall be on the Plateholder to produce said Safety Standard Certificates to the Taxi Inspector when requested.
- 3.12 If a Plateholder fails to comply with the requirements of subsections 3.7 or 3.9, the Plateholder's Taxi Plate will be suspended. The Plateholder will have thirty (30) days from the date of the suspension to comply. If compliance is not met within thirty (30) days, the Taxi Plate will be revoked and reissued to the next individual on the waiting list.
- 3.13 The use of a scanner and/or multi-band radio or any other device to monitor frequencies in any Taxicab or in any portion of premises used for receiving or dispatching of calls for Taxicabs, by any person with a Broker License, Plateholder Badge or Driver Badge, for the purpose of intercepting and using transmitted information for purposes other than those for which the call was dispatched, and specifically the stealing of calls from the person or persons to whom the call was dispatched, is prohibited.
- 3.14 No vehicle with any windows tinted to a degree greater than the manufacturer's standard tinting levels will be accepted for registration with the Commission in relation to a Taxi Plate.
- 3.15 A van may be approved by and registered with the Commission for use as a Taxicab provided that any van which has a step-in height of more than 18" at the sliding side door(s) while unloaded has installed at all passenger entrances and exits, running boards or steps and is equipped with seat belts for all passengers inclusive of the driver, notwithstanding that the Taxi Inspector may require running boards on any vehicle used as a Taxicab.
- 3.16 No Motor Vehicle more than ten (10) Model Years old shall be used as a Taxicab.

3.17 Notwithstanding section 3.16, the Taxi Inspector or Commission has the ability to extend the ten (10) Model Years restriction for four (4) additional six (6) month periods if the following conditions are met;

- (a) a valid Safety Standard Certificate is provided for the Motor Vehicle which has been issued by a garage that is duly licensed by the Ontario Ministry of Transportation to perform Vehicle Safety Inspections within thirty (30) days of the expiration of the ten (10) Model Years for the Motor Vehicle and within fifteen (15) days of the expiration of the initial and subsequent six (6) month extension;
- (b) the Motor Vehicle is submitted to the Taxi Inspector for an inspection and in the opinion of the Taxi Inspector, the Motor Vehicle is safe and free of any mechanical defects;
- (c) the Licensee has submitted the Extension Application and paid the Administrative Fee as set out in By-law 2025-20; and
- (d) the Licensee has met the requirements of (a) and (c) and has provided their Motor Vehicle for an inspection to the Taxi Inspector within thirty (30) days of the expiration of the ten (10) Model Years and within fifteen (15) days of the expiration of the initial six (6) month extension.

3.18 Exception

- (a) Owners of currently licensed taxicabs model years 2007 and newer are eligible for extensions as set forth in section 3.17, providing the Licensee has met all conditions no later than August 12, 2022.
- (b) Section 3.18 shall sunset from this By-Law on December 31, 2025.

3.19 No Broker, Placeholder, or Driver shall display or permit the display of any sign, emblem, decal, ornament on or in their Taxicab except with a content and in a form and location approved by the Taxi Inspector.

3.20 Notwithstanding section 3.19, advertising on Taxicabs is permitted. All advertising must;

- (a) Comply with the *Highway Traffic Act* and applicable regulations, and;
- (b) Be of a content and in a form and location approved by the Taxi Inspector.

4. TAXIMETERS

- 4.1 Every Plateholder shall ensure that a vehicle being used by the Plateholder as a Taxicab is equipped with a Taximeter that shall be:
- (a) attached to the vehicle in such a position that the Fare computed is visible from any seated position within the vehicle;
 - (b) connected to the vehicle's roof sign in such a manner that the roof sign shall be lighted when the vehicle is available for hire and extinguished when the Taximeter is in operation;
 - (c) adjusted in accordance with the tariff set out in Schedule "A" to this By-Law, as amended from time to time, said adjustment to be made no later than 31 days after the tariff prescribed in Schedule "A" comes into effect;
 - (d) tested for compliance with the tariff prescribed in Schedule "A" to this By-Law in a manner determined by the Commission (before being sealed, if applicable);
 - (e) clearly illuminated so as to be visible to passengers in the vehicle between dusk and dawn;
 - (f) kept in good working condition at all times;
 - (g) used only when the seal is intact, if applicable;
 - (h) display at all times the running cost of a trip, including the cost of Harmonized Sales Tax (HST);
 - (i) used for no longer than six (6) months without re-testing (and re-sealing, if applicable);
 - (j) tested (and sealed, if applicable) before being put into service if the Taximeter has been replaced, repaired altered, adjusted or broken;
 - (k) tested (and sealed, if applicable) when the vehicle's transmission, differential, or tires are replaced, repaired, altered, or adjusted tire size changed; and
 - (l) tested (and sealed, if applicable) after being attached to a vehicle before the vehicle is used as a Taxicab.

- 4.2 The seal referred to in 4.1 shall be a Taximeter seal approved by the Commission after consultation with the Taxi Inspector. The Taximeter seal shall be installed in the manner deemed appropriate by the Commission.
- 4.3 The Taxi Inspector shall seal or re-seal a Taximeter, where applicable, designed to prevent the removal of the outer cover of the Taximeter or any cover that will allow calibration tampering of the Taximeter.
- 4.4 Every Plateholder shall ensure that their Taxicab is submitted to the Taxi Inspector for testing (and (re)sealing, if applicable) of the Taximeter or inspection of the Taxicab whenever the Taxi Inspector deems it necessary and makes an appointment for the inspection of the Taxicab.
- 4.5 If the Taxicab is not produced at the time and place appointed for such inspection, the Taxi Inspector shall suspend the Plateholder's Taxi Plate for the vehicle for a minimum period of twenty-four (24) hours.
- 4.6 A Taximeter installed in a Taxicab shall dispense printed receipts containing the following information:
- (a) the Taxi Plate number of the Taxicab;
 - (b) the date of the trip;
 - (c) the times of commencement and completion of the trip;
 - (d) the distance traveled during the trip, measured in kilometers or parts thereof;
 - (e) any extra charges permitted in respect of services performed by the driver as provided in Schedule "A" hereto;
 - (f) the running total cost of the trip, including Harmonized Sales Tax, as well as the amount of the Harmonized Sales Tax separately;
 - (g) the name and telephone number of the Broker with which the Taxicab is affiliated;
and
 - (h) the Plateholder's registration number for Harmonized Sales Tax.
- 4.6 Only an electronic device approved by the Commission may be used as a Taximeter. The Commission may approve devices that operate as a Taximeter (including traditional Taximeter devices and virtual Taximeters). Information regarding approved devices will be available from the Taxi Inspector.

- 4.7 The use of any device not already approved by the Commission as a Taximeter must be approved by the Commission before being put into service.
- 4.8 The Taxi Inspector shall ensure accurate calibration of the approved Taximeters.

5. RIGHT OF INSPECTION

- 5.1 The Plateholder of every vehicle in respect of which a Taxi Plate has been issued under this By-Law shall, when requested or required, submit their vehicle for examination by the Taxi Inspector, deputies, or a police officer, and;
- 5.2 No Plateholder or Driver shall, at any time, prevent or hinder said person(s) from entering their garage, other premises, or buildings for the purpose of inspecting same, provided that the right of inspection does not include a unit of dwelling.

6. TAXI LICENCE, TAXI BADGE, AND TAXI PLATE NUMBERS

- 6.1 A Taxi Plate furnished by the Commission shall be returned immediately to the Commission upon notification to the Plateholder of the Plateholder's Taxi License, Taxi Badge, Taxi Plate being rescinded or suspended, except when section 2.38 is implemented.
- 6.2 Whenever a Taxi Plate, or the number on a Taxi Plate, becomes obliterated or defaced, the Plateholder shall forthwith apply to the Taxi Inspector for replacement, and;
 - (a) Shall pay the fees in accordance with By-Law 2025-20.
- 6.3 Every Broker shall keep its Broker License posted in some conspicuous place on the premises in respect to which the Broker License is issued and every Broker shall, when requested to by any person authorized by the Commission, produce the Broker License for inspection.
- 6.4 The Commission shall, upon any person being found to have leased a Taxicab and/or Taxi Plate other than as permitted under this By-Law, revoke such Plateholder's Taxi License, Taxi Badge, and Taxi Plate(s) and seize the corresponding Taxi Plates.
- 6.5 The Commission may reject future applications from persons found to have leased a Taxi Plate to or from another person contrary to this By-Law.

7. GENERAL PROVISIONS – PLATEHOLDERS

- 7.1 No person other than a Plateholder shall keep a Taxicab for the purpose of transporting a passenger:
- (a) from a point within the Area of the Commission to any other point within the Area of the Commission, or;
 - (b) from a point within the Area of the Commission to a point within five (5) kilometers beyond the Area of the Commission, or;
 - (c) from a point within the Area of the Commission to a point greater than five (5) kilometers beyond the Area of the Commission.
- 7.2 A Plateholder is permitted to drive any Taxicab registered with the Commission, as a Driver only if;
- (a) The Plateholder is additionally licensed under this By-Law as a Driver,
 - (b) Possess a valid Taxi Driver's License, and;
 - (c) Carries on their person a valid Taxi Driver's License while in the operation of a Taxicab.
- 7.3 When a Plateholder employs or contracts a person to drive a Taxicab, they shall notify the Taxi Inspector that they have employed or contracted such driver. When any person ceases to be employed or contracted as a driver of a Taxicab, the Plateholder shall notify the Taxi Inspector to such effect.
- 7.4 Every Plateholder shall, while employing or contracting any person to drive a Taxicab, be responsible for ensuring that the person has a valid Taxi License and Taxi Badge.
- 7.5 Every Plateholder shall ensure that any person driving a Plateholder's vehicle as a Taxicab has a valid Taxi License and Taxi Badge and complies with sections 8.1, 8.2, and 8.3.
- 7.6 Every Plateholder shall;
- (a) keep a record in their office or Taxicab of the date, time, origin and destination of each trip, the name of the driver of the Taxicab, the Taxi Plate number of the Taxicab, and the Fare charged for each trip.
 - (b) Such records shall be retained for at least ninety (90) days.

- (c) Full information shall be given by the Placeholder and/or Driver of the Taxicab to any police officer, constable or the Taxi Inspector upon being required or requested to do so with reference to:
- (i) the address of the house or place to and from which the Placeholder's Taxicab has driven any passenger,
 - (ii) a description of the passenger,
 - (iii) the passenger's name and address if known to him/her,
 - (iv) or with reference to all matters within his/her/their knowledge relating to such passenger.

- 7.7 An applicant for a Placeholder Taxi License, Taxi Badge, or Taxi Plate shall satisfy the Taxi Inspector before being issued that they have telephone service.
- 7.8 No Placeholder shall be on duty as a Driver for more than twelve (12) hours in any period of twenty-four (24) consecutive hours.
- 7.9 Every Placeholder shall keep a current list of their Drivers' home addresses in their office.
- 7.10 Every Independent Operator shall notify the Taxi Inspector of any change of their office address within fifteen (15) days of changing location.

8. GENERAL PROVISIONS – DRIVERS

- 8.1 Every Driver shall have on their person while in the operation of a taxicab a Commission issued Taxi Driver's License, and this license;
- (a) Shall not be made available or produced upon request by any passengers or other persons not part of an official Commission capacity, and;
 - (b) Shall be made available and produced upon request by any Law Enforcement Officer, Taxi Taxi Inspector, or any other person part of an official Commission capacity.
- 8.2 Every Driver shall have on display their Taxi Driver's Badge issued by the Commission while in the operation of a taxicab, and this Badge at all times shall;
- (a) Be clean and in good condition;
 - (b) Be clipped near the centre dash or similar placement,
 - (c) Not be clipped on the rear-view mirror or obstructing the windshield view, and;

(d) Be unobstructed and clearly visible to all passengers.

8.3 While providing Taxicab Service, every Driver shall:

(a) be neat and clean in appearance;

(b) wear clothing that is clean and not ripped;

(c) wear socks or stockings and shoes;

(d) be permitted to wear;

(i) dress shorts that come within 15 inches off the knees;

(ii) hats and peaked caps without offensive or obscene slogans;

(iii) T-shirts and sweatshirts without offensive or obscene slogans; and/or

(iv) hats, peaked caps, T-shirts, or sweatshirts with manufacturers' trademarks or with slogans relating to the use of a Taxicab as a business.

(e) not be permitted to wear:

(i) cut-off jeans or pants, skirts which are higher than 15 inches off the knees;

(ii) shirts which do not have sleeves;

(iii) gym shorts, sweat pants, or jogging suits; and/or

(iv) hats, T-shirts, or sweatshirts with offensive or obscene slogans.

(f) A Driver violating section 8.3 has committed an offence and may be subject to penalty in accordance with section 17.

8.4 No Driver shall operate a Taxicab for more than twelve (12) hours in any period of twenty-four (24) consecutive hours.

8.5 Every Plateholder and Driver shall notify the Commission whenever they cease to be affiliated with one Broker and becomes affiliated with another Broker within fifteen (15) days.

8.6 Every Plateholder shall inform the Commission whenever they change a vehicle affiliated with a Plateholder's Taxi Plate within fifteen (15) days..

8.7 A Driver shall transport no more than one passenger, or a number of passengers traveling as one group, in a Taxicab, nor shall they carry in a Taxicab more persons (including the driver) than the manufacturer's rated capacity of the vehicle, with a working seatbelt for each

occupant, and in no event shall a Driver allow more persons in a Taxicab than there are seats available.

- 8.8 Every Driver who finds any property lost or left in their Taxicab shall immediately upon the termination of a shift deliver the property to their affiliated Broker with all information in their possession regarding same.
- 8.9 Every Driver operating a Taxicab shall:
- (a) Drive the most direct route to the requested destination unless the passenger or passengers traveling as one group direct(s) or authorize(s) the Driver of the Taxicab to use a route other than the most direct route.
 - (b) Every Driver shall, when called upon to do so, assist any police officer by conveying in their Taxicab any prisoner to the common jail or police station and convey to a hospital or elsewhere as may be required any person who has been wounded or who has met with an accident or been taken suddenly ill (provided such illness is not of an infectious nature) and shall be entitled to the Fare or charge specified in the tariff provided by this By- Law.
 - (c) Every Driver shall, when responding to a call at a residence, communicate with an adult, if possible, at the residence upon arrival.
- 8.10 No Driver shall refuse to permit a guide dog as defined in the *Blind Persons' Rights Act* serving as a guide or leader for a blind person to enter and remain in a Taxicab.
- 8.11 No person other than a Plateholder or Driver shall operate a Taxicab for the purpose of transporting a passenger from a point within the Area of the Commission to any other point within the Area of the Commission or from a point within the Area of the Commission to a point within five (5) kilometers beyond the Area of the Commission.
- 8.12 A Driver shall not:
- (a) use any tariff card other than a current tariff card obtained from Commission, such tariff card to be available on demand in the Taxicab;
 - (b) operate a Taxicab for hire while carrying a passenger or goods without keeping the Taximeter in operation at all times;

- (c) charge any Fare for the use of a Taxicab other than that recorded on the Taximeter and printed receipt, which shall include any amounts in addition to the basic Fare for special services provided to a passenger as set out in the tariff in Schedule "A" to this By-Law;
- (d) charge for time lost through defects or inefficiency of the Taxicab or incompetence in driving;
- (e) charge for time consumed by the early arrival of the Taxicab in response to an appointment made in advance;
- (f) charge for time consumed in providing Taxicab Service to a person who has not made an appointment for Taxicab Service in advance until the passenger and the Driver are seated in the Taxicab;
- (g) demand or receive any higher Fare or charge than the charge specified in the tariff provided by Schedule "A" of this By-Law;
- (h) if applicable, operate the Taxicab when the seal on the Taximeter is not intact;
- (i) charge a passenger for the cost of proceeding to an establishment for change or for waiting time while a passenger obtains change when the amount tendered in payment for the Fare is of greater value than the sum due and in the amount of twenty dollars (\$20.00) or less, or;
- (j) take, consume or have in their possession any alcohol, Drugs or intoxicants while they are operating a taxicab.

8.13 Each Broker and Plateholder shall be responsible for complaints dealing with customer service and as such, the following shall apply:

- (a) Each Taxicab shall be furnished with a self-addressed Service Enquiry Card. A Driver shall offer the passenger(s) a Service Enquiry Card at the completion of their business transaction.
- (b) Brokers will receive the Service Enquiry Card from the passenger(s) and distribute same to the appropriate Plateholder for response.
- (c) Any service inquiries received by the Commission shall be referred to the appropriate Broker or Plateholder.
- (d) The Commission may itself, and from time to time, hire riders to evaluate customer service and compliance with other aspects of this By-Law,

9. GENERAL PROVISIONS – BROKERS

- 9.1 A Broker shall accept calls within the area of the Commission for Taxicabs used for hire and owned by someone other than the person, their immediate family, or the person's employer.
- 9.2 Only a Broker shall dispatch Taxicabs in response to calls for the pickup of passengers within the area of the Commission.
- 9.3 No Broker License shall be transferred.
- 9.4 A Broker shall:
- (a) maintain an office within the Area of the Commission from which the Brokerage is operated;
 - (b) keep a record showing, in respect of their brokerage, every Taxicab dispatched on a trip, the time of dispatch, the place of pick-up and the destination of such trip;
 - (c) ensure that the record referred to in the preceding paragraph (b) is retained for a period of at least ninety (90) days and, on request, made available for inspection by the Taxi Inspector;
 - (d) require all Placeholder holders who have entered into arrangements with them for the provision of taxicab brokerage services to use a similar roof sign and shall produce and file a sample of the roof sign with the Taxi Inspector;
 - (e) submit to the Taxi Inspector in electronic format by the fifteenth (15th) day of each month a list showing the following:
 - (i) Placeholder Badge and Taxi Plate number(s) affiliated with the Broker;
 - (ii) name(s) of the Placeholder(s) affiliated with the Broker;
 - (iii) name(s) of the Driver(s) affiliated with the Broker, and their Driver Badge number(s);
 - (iv) Taxicab top sign number(s);
 - (v) make(s), model(s) and year(s) of vehicles being used as Taxicabs; and
 - (vi) VINs of vehicles being used as Taxicabs.
 - (vii) the total number of trips requested and fulfilled as well as the total number of trips requested and not fulfilled, in the previous calendar month, and;

(viii) the total number of accessible trips requested and fulfilled, as well as the total number of trips requested and not fulfilled, in the previous calendar month.

- (f) carry on the taxicab brokerage business twenty-four (24) hours a day during the term of their Broker License unless otherwise directed by the Commission;
- (g) should the Taxi Broker have in operation a federal licensed radio system, the Taxi Stand Broker must supply to the Taxi Inspector a copy of their federal radio licence, call sign, and frequency number;
- (h) dispatch a Taxicab to any person requesting Taxicab Service within the Area of the Commission unless the person requesting Taxicab Service has not paid for a previous trip and these facts are verified by the Broker;
- (i) carry on business only in the name in which they hold their Broker License;
- (j) File a list of Brokerage rules and procedures including the terms and conditions of payment to Drivers with the Taxi Inspector and display the list prominently in the Brokerage;
- (k) Carry on business only in the name in which it is licensed;
- (l) ensure that each Taxicab dispatched is equipped with a fully functioning global positioning system that is approved by the Taxi Inspector or Commission;
- (m) on instruction of the Taxi Inspector, not dispatch calls to any Taxicab if the licensed Placeholder or licensed Driver, in the opinion of the Taxi Inspector, has contravened any section of this By-Law;
- (n) have their own separate telephone system for receiving and dispatching calls for their own taxicab brokerage business, and shall not use another Broker's radio system, frequency or telephone system; and
- (o) ensure that any person employed by the Broker for accepting and dispatching calls shall comply with the provisions of this By- Law in the same manner as the Broker.
- (p) Make available to the Taxi Inspector, within 48 hours after request, all records and information pursuant to section 9.4.

9.5 Upon request, inform any customer of the anticipated length of time required for the Taxicab to arrive at the pickup location.

- 9.6 When the volume of business is such that service will be delayed to a prospective customer, inform the customer of the approximate length of the delay before accepting the Order or Dispatching the Order.
- 9.7 A Broker must satisfy the Taxi Inspector that they are the owner or lessee of premises used as a Brokerage and has telephone service.
- 9.8 No Broker shall:
- (a) permit or allow any person other than a dispatcher or telephone operator to use any radio system, frequency, telephone system, or any other communication device or application in their ownership or under their control, to receive or dispatch calls;
 - (b) use another Broker's radio system, frequency, telephone system, or any other communication device or application in their ownership or under their control, to receive or dispatch calls;
 - (c) permit or allow any person that is not a Driver or Plateholder to operate any vehicle displaying identifying marks, equipment or signs indicating that such person is operating a vehicle kept for hire;
 - (d) permit or allow any Driver or Plateholder to operate any vehicle displaying identifying marks, equipment or signs indicating that such person is operating a vehicle kept for hire unless the vehicle has a Taxi Plate and is registered with the Commission;
 - (e) dispatch orders for parcel delivery to a Driver unless the Driver first consents to make the parcel delivery;
 - (f) require any Driver to accept any order necessitating an expenditure of money by the Driver on behalf of the customer;
 - (g) enter into an agreement for the provision of taxicab brokerage service with a Driver or Plateholder who is already affiliated with another Broker;
 - (h) make any charge or financial demand, directly or indirectly, of a Plateholder other than for dues for which the Broker and Plateholder have contracted;
 - (i) dispatch to any person a Taxicab which is not on the list provided to the Taxi Inspector pursuant to Section 9.4(e);

- (j) charge a tariff or enter into an agreement to charge a tariff which is not in accordance with Schedule "A";
- (k) having as their sole intent the prevention of the reception of incoming calls from the public for Taxicab Service, remove or permit the removal of the receiver from the hook of any telephone, direct line, courtesy, or lift phone normally used by the Broker for the accepting of such calls or agree to arrange with any other person to prevent or interfere in any way with the reception of such calls;
- (l) be permitted to have exclusive rights to any Taxicab Stand in the jurisdiction of the Commission or enter into or become a party to any Exclusive Concession Agreement.

9.9 Increase their Dues or Fees unless they have first:

- (a) submitted in writing a notice of intent to the Taxi Inspector no less than one (1) month prior to the proposed effective date of any increase; and
- (b) prominently displayed a copy of the notice of intent in their Brokerage for no less than one (1) month prior to the proposed effective date of any increase.

9.10 Implement any change to the rules and procedures outlined in sections 9.4(j) until said change is filed with the Taxi Inspector and displayed prominently in the Brokerage.

9.11 Dispatch a call for parcel delivery to a Driver unless the Driver first consents to make the parcel delivery.

9.12 Operate using an App or allow any Person to use an App that:

- (a) has not been approved by the Taxi Inspector; or
- (b) has been suspended by the Taxi Inspector

9.13 Dispatch to any person not on the list provided under sections 9.4(e).

10. GENERAL PROVISIONS – BROKERS, PLATEHOLDERS, AND DRIVERS

10.1 No Broker, Plateholder or Driver shall knowingly assist, co-operate or enter into collusion with any passenger in committing or attempting to commit any breach of the law or permit their Taxicab to be used for any unlawful purpose whatsoever.

- 10.2 Every Broker, Plateholder and Driver serve the first person or persons traveling as one group requiring the service of the Broker's Taxicab Service at any place within the Area of the Commission at any specified time of day or night.,
- (a) if the Broker, Plateholder, or Driver plead(s) some previous engagement, they shall upon demand give the name and address of the person to whom they are so engaged, together with the time and place of such engagement to the Broker, Plateholder, and/or Taxi Inspector.
- 10.3 Every Broker, Plateholder or Driver shall punctually keep all their appointments or engagements and shall not accept any engagement(s) that a previous appointment would prevent them from fulfilling.,
- 10.4 No Broker, Plateholder or Driver shall be compelled to accept any order from a person who owes for a previous fare or service, unless and until the same is paid.
- 10.5 All Brokers, Plateholders, and Drivers are responsible to maintain their records of information and shall be required to notify the Commission within 15 days of any changes to the following;
- (a) Name;
 - (b) Company Name;
 - (c) Partnerships;
 - (d) Mailing Address;
 - (e) Telephone numbers, including mobile;
 - (f) Email address, and;
 - (g) Removal of a vehicle used as a taxicab from active status.
- 10.6 Every Plateholder and Driver shall, unless they have some previous order, serve the first passenger or passengers traveling as one group requiring the service of their Taxicab at any place within the Area of the Commission at any specified time of day or night provided, however, that he/she/they shall not be compelled to accept any order from a person who owes him/her from a previous fare or service unless, and until, the same is paid.
- (a) Notwithstanding the foregoing, a Plateholder, or Driver may discharge a passenger in their Taxicab who is abusive or whose conduct contravenes any law.

- 10.7 Every Plateholder and Driver shall take due care of all property delivered or entrusted to them for conveyance or safekeeping.
- 10.8 When a Taxi License, Taxi Badge, or Taxi Plate becomes defaced, lost, or destroyed, the same may be replaced by the Taxi Inspector upon being satisfactorily accounted for, in the Taxi Inspector's discretion, and the cost of such replacement shall be as provided for in By-Law 2025-20.
- 10.9 No Plateholder or Driver shall be entitled to receive or recover any amount greater than any Fare or charge under this By-Law from any person or persons from whom they shall have demanded any Fare or charge.
- 10.10 Every Plateholder shall ensure that their Taxicab(s) is equipped with roof lights and that such roof lights shall be turned on by the Taxicab's Driver when the Taxicab is available for hire and extinguished when the Taximeter is turned on.

11. TARIFF

- 11.1 The rates or fares to be charged by Brokers, Plateholders and Drivers within the Area of the Commission or from within the Area of the Commission to any point not more than five (5) kilometers beyond its limits is contained in Schedule "A" to this By-Law.
- 11.2 No person engaging in the use of a Taxicab shall pay a greater fare for the use of that Taxicab than for the most direct route unless the person directs or authorizes the Driver of the Taxicab to use a route other than the most direct route.
- 11.3 The Driver of a taxicab shall pre-arrange the Fare with the customer prior to commencement of the trip for a flat-rate trip which ends more than five (5) kilometers beyond the Area of the Commission.
- 11.4 Every Plateholder shall keep the tariff card furnished by the Taxi Inspector in their Taxicab(s) and no person shall remove or otherwise dispose of the said tariff card.
- 11.5 Every Plateholder shall ensure that the sign furnished by the Commission in accordance with subsection 11.7, if any, is placed in their Taxicab(s) in a location clearly visible to any passenger therein.
- 11.6 The Commission shall furnish to each Plateholder and Broker a tariff card containing the tariff as set forth on Schedule "A" to this By-Law, and such other provisions of this By-Law as the said Commission may approve.

- 11.7 The Commission may create and place signage respecting the Tariff in Taxicabs. If the Commission creates such signage, it shall furnish each Placeholder and Broker with the signage.
- 11.8 No person engaging any Taxicab shall refuse, so soon as their order is completed, to pay the Fare for their trip.
- 11.9 Any person who fails to pay the Fare is guilty of an offence under “Transportation Fraud” and shall be prosecuted in accordance with the *Criminal Code of Canada*, R.S., 1985, c. C-46, s. 393(3).
- 11.10 No Broker, Placeholder or Driver shall, because of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, marital status, family status or disability, discriminate against any member of the public in the carrying on of the taxicab trade or providing Taxicab Service.

12. INSURANCE

- 12.1 Every person who applies for a Placeholder Taxi License, Taxi Badge, or Taxi Plate shall, before such Placeholder Badge or Taxi Plate is issued, in the case of new applicants, file with the Taxi Inspector: a policy or policies of insurance or certificates, for a minimum of six (6) months duration, of endorsement issued by a company or companies authorized to issue indemnity insurance policies in the Province of Ontario respecting each vehicle for which a Taxi Plate is sought, and insuring the applicant to the amount of at least two million (\$2,000,000.00) inclusive, public liability and property damages for each vehicle, exclusive of costs and interest against liability for damages resulting from injury to or death of one (1) or more persons and property damage in any one accident. In the case of renewal applicants, the applicant shall file the required insurance certificate or certificates, covering a minimum of six (6) months duration, on the effective date of the renewal of the insurance policy.
- 12.2 Insurance policies referred to in section 12.1 shall be kept in force by the Placeholder during such period for which a Taxi Plate is issued to them, or any renewal thereof in effect.
- 12.3 Should the Placeholder fail to renew the same from time to time, pay the premiums due thereon, or wish to vary amounts of the insurance policy, the Placeholder shall, at least thirty (30) days prior to cancellation or variation of any policy, notify the Commission by

registered mail of their intention to cancel or make any variation in the amounts of the said policy or advise of loss of insurance coverage, and an endorsement to the effect shall be inserted in the policy by the company issuing same, if applicable.

- 12.4 If a valid insurance policy is not supplied to the Taxi Inspector by office closure on the day the policy expires according to the Commission's records, the vehicle will be considered uninsured and the Taxi Plate for the vehicle will be suspended until a valid insurance policy is supplied. The Placeholder shall have thirty (30) days from the expiration date to produce a valid insurance policy.
- 12.5 If no valid insurance policy is produced to the Taxi Inspector within the thirty (30) day period per 12.4, the Taxi Plate will be revoked and be issued to a new applicant.

13. SMOKING IN TAXICABS

- 13.1 No person shall smoke or vape (tobacco, cannabis, or other vape products) in a Taxicab, whether a no smoking sign is posted or not.
- 13.2 Every Broker, Placeholder and/or Driver in charge of a Taxicab shall ensure compliance with section 13.1 of this By-Law.
- 13.3 Every Broker, Placeholder, and Driver of a Taxicab must ensure that at least two Commission approved signs, are posted and maintained on the windows of the Taxicab in their charge in such a manner that they are visible from the outside and the inside of the vehicle so as to identify clearly that smoking and vaping is prohibited.
- 13.4 No person shall remove, deface, damage or otherwise vandalize any sign required to be displayed in any Taxicab.

14. TAXI INSPECTOR

- 14.1 The Taxi Inspector may:
- (a) suspend any Broker License, Taxi License, Taxi Badge, or Taxi Plate as provided by this By-Law if the Broker, Placeholder or Driver has been convicted of a criminal offence in the three (3) years prior to the suspension;
 - (b) suspend any Broker License, Taxi License, Taxi Badge, or Taxi Plate for such time and subject to such conditions as provided by this By-Law if the Taxi Inspector has reason to believe that a Safety Standards Certificate under the *Highway Traffic Act* was denied with respect to a motor vehicle used as a Taxicab and, without the

appropriate repairs having been made, the motor vehicle is being used on any public highway;

- (c) order a Broker, Plateholder or Driver to stop using any motor vehicle as a Taxicab until such time as the Broker, Plateholder or Driver provides the Taxi Inspector with a satisfactory Safety Standards Certificate issued under the *Highway Traffic Act* with respect to the motor vehicle;
- (d) at any time, with cause, perform a Driver's Record search from the Ontario Ministry of Transportation for any Broker, Plateholder or Driver;
- (e) be appointed a By-Law Enforcement Officer or Provincial Offences Officer for the purpose of issuing tickets or summonses to any person in breach of any provision of this By-Law;
- (f) suspend any Taxi License, Taxi Badge, or Taxi Plate for such time and subject to such conditions as provided by this Bylaw if the Taxi Inspector has reason to believe that the Plateholder or Driver has used offensive or obscene language or inappropriate conduct while operating a Taxicab;
- (g) direct a Broker to not dispatch calls to a Taxicab of a particular Plateholder or Driver if, in the opinion of the Taxi Inspector, the Plateholder or Driver may have contravened any section of this By-Law which subsequently affects the public;
- (h) administer the provisions of this By-Law on behalf of the Commission, including enforcement, together with such other By-law Enforcement Officers and Provincial Offences Officers as the Taxi Inspector may retain to assist them as they may deem necessary; and
- (i) impose any condition on a Broker License, Taxi License, Taxi Badge, or Taxi Plate to be issued or renewed under this By-Law as they deem necessary to ensure the safety of the public or property, or for the protection of passengers.

14.2 Notwithstanding section 14.1, the Commission shall have:

- (a) The right to appoint and/or authorise any Person or Agent to act on the Commissions behalf, and that such Person or Agent possesses sufficient training and qualification to perform said task.

- (b) That such Person or Agent who has been duly appointed and/or authorised by the Commission, shall have right by virtue of, the same authorities and abilities equal to that of the Taxi Inspector.

15. RENEWAL, REFUSAL, OR SUSPENSIONS

- 15.1 The Commission shall not be obliged under any circumstances to issue a Broker License, Taxi License, Taxi Badge, or Taxi Plate under this By-Law and shall have power to refuse, suspend, revoke or cancel a Broker License, Taxi License, Taxi Badge, or Taxi Plate at any time, with cause, which cause shall include, but not be limited to a breach of this By-Law, or other By-Law or law, or anything which may be in any way adverse to the public interest.
- 15.2 The Commission shall not refuse to issue a Broker License, Taxi License, Taxi Badge, or Taxi Plate or revoke or cancel a Broker License, Taxi License, Taxi Badge, of any person without affording that person an opportunity to be heard.
- 15.3 Taxi Plate(s) may be suspended by the Taxi Inspector or the Commission for up to three (3) weeks or until a hearing is held by the Licensing Tribunal, whichever occurs first.
- 15.4 The Taxi Inspector shall renew a Broker License, Taxi License, Taxi Badge, or Taxi Plate, as applicable, upon the renewal applicant submitting:
 - (a) their renewal application within 30 days prior to the applicant's anniversary ("birth") date;
 - (b) where applicable, filing the following:
 - (i) proof of insurance;
 - (ii) proof of the vehicle to be used as a Taxicab being in good repair, except in the case of a new vehicle obtained directly from a motor vehicle agency within three (3) months from the effective date of the motor vehicle registration;
 - (iii) leasing agreement for the motor vehicle; and
 - (iv) Notwithstanding clause 15.4(b)(ii), all Plateholders shall submit any vehicle registered as a taxicab and affixed with a valid, Commission issued Taxi Plate to the Commission for inspection within thirty (30) days prior to the anniversary renewal date.

- (c) where applicable, providing the Taxi Inspector with any or all of the following as the Taxi Inspector may require:
 - (i) current driver's license issued by the Province of Ontario;
 - (ii) a Driver's Abstract from the Ontario Ministry of Transportation, the results of which must show the applicant meets all requirements for the applicant to be issued a Broker License, Taxi License, or Taxi Badge (as applicable).
 - (iii) Ontario Motor Vehicle Registration permits for the period for which the renewal is applied for, issued pursuant to the *Highway Traffic Act*, as amended.
- (d) a completed a criminal reference check (CPIC) which shall be valid for the current renewal period.

15.5 Where applicable, the Taxi Inspector is satisfied that, since the issuance of the original Broker License, Taxi License, Taxi Badge, or Taxi Plate, or any renewal thereof:

- (a) the renewal applicant has maintained their "Good Character" as defined under section 1;
- (b) the existing photographs of the renewal applicant are adequate and have been taken within five (5) years of the application for renewal;
- (c) the renewal applicant has complied with the safety requirements as set out by the Commission.

15.6 If the renewal applicant fails to comply with the provisions of section 15.4, the Taxi Inspector shall refuse to renew the Broker License, Taxi License, Taxi Badge, or Taxi Plate applied for, and;

- (a) shall give the renewal applicant notice of their refusal in writing, said notice to be served personally or by registered mail to the renewal applicant;
- (b) and such refusal to renew shall be deemed to be a refusal to issue the Broker License, Taxi License, Taxi Badge, or Taxi Plate applied for.

15.7 If a renewal application is approved, the Commission will issue the renewal within thirty days from the date of renewal application.

- 15.8 Renewal applications received after the anniversary of the applicant's birth ("birthday"), the applicant will also be subject to section 2.30 and the Commission will issue the renewal in a timely fashion.
- 15.9 BLANK
- 15.10 The Taxi Inspector shall keep a complete record of all Broker Licenses, Taxi Licenses, Taxi Badges, and Taxi Plates granted under this By-Law and such record shall be in numerical and chronological sequence.
- 15.11 The Taxi Inspector shall, upon receipt of an application for a Broker License, Taxi License, Taxi Badge, or Taxi Plate, make or cause to be made all investigations required by law or by the Commission, relating to such application.
- 15.12 If the investigations referred to in section 15.11 hereof do not disclose any reason to believe that the applicant may not be of Good Character, or that issuing the Broker License, Taxi License, Taxi Badge, or Taxi Plate will not in any way be adverse to public interest, and in the absence of written instructions to the contrary from the Commission, the Taxi Inspector shall issue the Broker License, Taxi License, Taxi Badge, or Taxi Plate (as applicable) upon payment by the applicant of the appropriate fee.
- 15.13 The applicant, on receipt of such notice shall, within thirty (30) days of the service of such notice, meet the requirements for the Broker License, Taxi License, Taxi Badge, or Taxi Plate to be issued.
- 15.14 If the investigations referred to in section 15.11 hereof discloses any reason to believe that the applicant may not be of Good Character, or that issuing the Broker License, Taxi License, Taxi Badge, or Taxi Plate may be in any way adverse to the public interest, the Taxi Inspector shall refuse to issue the applicant the Broker License, Taxi License, Taxi Badge, or Taxi Plate applied for and shall give the applicant notice of their refusal in writing, said notice to be served personally or by registered mail to the applicant at the address shown on the application.
- 15.15 An applicant in receipt of a notice given pursuant to Section 15.14 of this By-Law, within fourteen (14) days of the service of the notice, may apply in writing to the License Tribunal for a review hearing of the refusal by the Taxi Inspector to issue the Broker License, Taxi License, Taxi Badge, or Taxi Plate applied for, by filing an application for a

review along with the applicable non-refundable fee prescribed in By-Law 2025-20 with the Taxi Inspector.

15.16 The Taxi Inspector, after receipt of the application referred to in the preceding section 15.15(1), shall transmit to the Commission and the applicant:

- (a) a copy of the original application as completed by the applicant and copies of any supporting documentation filed with the Taxi Inspector;
- (b) a copy of the applicant's application for a review; and
- (c) a copy of the Taxi Inspector's refusal and reasons therefor.

15.17 The Commission shall determine the time and date of the License Tribunal review hearing and shall give notice to the Taxi Inspector of its determination.

15.18 The Taxi Inspector shall:

- (a) give notice in writing to the applicant, said notice to be served personally or by registered mail, to the applicant at their address as shown on the application;
- (b) the Licensing Tribunal review hearing shall be on at least fourteen (14) days' notice, and;
- (c) be before a quorum of the Commission and shall be held at the time and date set out in the notice.

15.19 The applicant may be represented at the Licensing Tribunal review hearing by counsel and they or their counsel shall have the right to adduce evidence, submit argument in support of their application for a Broker License, Taxi License, Taxi Badge, or Taxi Plate, and cross-examine any witnesses adverse in interest to him.

15.20 The Taxi Inspector may be represented at the Licensing Tribunal review hearing by counsel or a designate who is entitled to adduce evidence and submit arguments in reply to evidence and argument on behalf of the applicant and shall have the right to cross-examine any of the applicant's witnesses.

15.21 At the Licensing Tribunal review hearing, the onus shall be upon the applicant to show cause why they should be granted the Broker License, Taxi License, Taxi Badge, or Taxi Plate applied for.

15.22 The Licensing Tribunal shall give its decision in writing to the Taxi Inspector within fourteen (14) days of the date of the completion of the hearing.

- 15.23 The Taxi Inspector shall notify the applicant of the Licensing Tribunal's decision by serving a copy personally or by registered mail to the applicant at their address as shown on the application.
- 15.24 If the applicant signifies at the Licensing Tribunal review hearing that they are prepared to accept conditions upon their Broker License, Taxi License, Taxi Badge, or Taxi Plate and will make no objection to such conditions, the Licensing Tribunal may render a decision granting the applicant the Broker License, Taxi License, Taxi Badge, or Taxi Plate applied for upon such conditions as it considers appropriate and as are authorized by law.
- 15.25 All Licensing Tribunal review hearings shall be held *in camera*.
- 15.26 The Licensing Tribunal's decision shall be final and binding.
- 15.27 If the Licensing Tribunal renders a decision granting the applicant the Broker License, Taxi License, Taxi Badge, or Taxi Plate applied for, the Broker License, Taxi License, Taxi Badge, or Taxi Plate shall;
- (a) be issued upon payment of the appropriate fees, and;
 - (b) the applicant shall within thirty (30) days of the service of a copy of the decision meet the requirements in order for the Broker License, Taxi License, Taxi Badge, or Taxi Plate to be issued.
- 15.28 Every Plateholder who replaces a motor vehicle for which a Taxi Plate was issued shall apply to the Taxi Inspector for a transfer of the Taxi Plate from the one motor vehicle to the replacement motor vehicle prior to the replacement vehicle being put into service as a Taxicab and shall file:
- (a) proof of insurance;
 - (b) proof that the vehicle is in good repair as specified in paragraph 3.3.
 - (c) where applicable, the leasing agreement for the motor vehicle, specifying as a minimum requirement:
 - (i) the make, model, serial number and year of the motor vehicle;
 - (ii) the motor vehicle permit plate number issued pursuant to the *Highway Traffic Act*;
 - (iii) the Commission Taxi Plate number; and

(d) the current motor vehicle ownership issued pursuant to the *Highway Traffic Act*.

15.29 Upon the Taxi Inspector being furnished with satisfactory proof that the applicant has complied with the provisions of section 15.28 hereof, the Taxi Inspector shall transfer the Taxi Plate to the replacement motor vehicle upon receipt of the transfer fee provided for in By-Law 2025-20.

15.30 In the event of an application for a transfer is refused by the Taxi Inspector, the Taxi Inspector shall:

- (a) give the applicant notice of their refusal in writing, and;
- (b) serve said notice personally or by registered mail to the applicant at the address shown on the application.

15.31 An applicant in receipt of a notice given pursuant to section 15.30, within fourteen (14) days of the service of the notice, may apply in writing to the Licensing Tribunal for a review of the refusal by the Taxi Inspector to issue the transfer applied for by filing with the Taxi Inspector their application for a Licensing Tribunal review hearing and the provisions of section 15.15 of this By-Law apply *mutatis mutandis*.

15.32 The Taxi Inspector is authorized to:

- (a) inspect each vehicle operated, provided or used as a Taxicab;
- (b) require that each vehicle that is operated, provided or used as a Taxicab be submitted for inspection;
- (c) ensure that each Plateholder produces their vehicle for inspection at the time; and
- (d) inspect as much of a house, place or premises as is used for the carrying on of a Taxicab brokerage business.

15.33 The inspection of vehicles operated, provided or used as Taxicabs may include an inspection by a motor mechanic.

15.34 No person shall obstruct, hinder or otherwise interfere with the aforesaid inspection.

15.35 Every Broker, Plateholder, and Driver shall notify the Taxi Inspector in writing within five (5) days of the happening of any of the following events;

- (a) sale, transfer or termination of their Taxicab business;
- (b) retirement;

- (c) in the situation where the Broker, Placeholder or Driver provided the name and address of the Placeholder who is the Broker, Placeholder or Driver's business affiliate or employer, any change in the named business affiliate or employer;
- (d) any suspension or revocation of their Ontario Driver's License; or
- (e) any change to their Ontario license number of motor vehicle that is registered with the Ontario Ministry of Transportation and appropriate insurance endorsement in respect of the motor vehicle, if applicable.

15.36 Every Placeholder shall notify or cause to be notified the Taxi Inspector in writing within five (5) days of the termination of the leasing agreement for the motor vehicle registered to his/her/their Placeholder's Badge or Taxi Plate with the Taxi Inspector.

15.37 A Placeholder shall keep, and shall file with the Commission, every proof of insurance required pursuant to the provisions of this By-Law in force for the period for which their Taxi License, Taxi Badge, or Taxi Plate for the vehicle is in effect, inclusive of any renewal thereof.

15.38 No person who is required to file proof of insurance with the Taxi Inspector under this Bylaw shall fail to maintain in force and to renew the same timely and to pay the premium due thereon.

15.39 The Taxi Inspector shall suspend the Taxi License, Taxi Badge, or Taxi Plate of a Placeholder that does not provide proof of insurance with the expiration of the policy of insurance.

15.40 If a Placeholder fails to file proof of insurance as required by the preceding section 15.37, the Taxi Inspector shall forthwith remove the Taxi Plates, and transmit a report to the Commission and the provisions of section 15.42 through 15.47 hereof apply.

15.41 No person shall give false or incorrect information for the purposes of obtaining a Broker License, Taxi License, Taxi Badge, or Taxi Plate pursuant to this By-Law.

15.42 The Commission, after a Licensing Tribunal hearing, may revoke any or each of the Broker Licenses, Taxi Licenses, Taxi Badges, or Taxi Plates of a Broker, Placeholder or Driver for cause and without limiting the generality of the foregoing, for:

- (a) a breach of the law;
- (b) anything which may be in any way adverse to the public interest;

- (c) any other matter which the Commission is authorized by law to consider; or
- (d) any violation of the provisions of this By-Law.

15.43 The Commission may suspend a Broker License, Taxi License, Taxi Badge, or Taxi Plate for cause for any period to a maximum of one (1) year in lieu of revocation as provided for in the preceding section 15.42 hereof.

15.44 The Taxi Inspector may suspend, with immediate effect, for cause any Broker License, Taxi License, Taxi Badge, or Taxi Plate for any period of time up to three (3) weeks or until the next meeting of the Commission, whichever is greater, and;

- (a) upon suspending any Broker License, Taxi License, Taxi Badge, or Taxi Plate shall notify the Commission as to the suspension.

15.45 The Taxi Inspector may report to the Commission any breaches by the Broker, Placeholder or Driver as referred to in the preceding section 15.42 hereof.

15.46 Upon receipt of the report and the non-refundable Licensing Tribunal hearing fee prescribed in By-Law 2025-20, the Commission shall determine the time and date of the hearing, which shall be on at least fourteen (14) days' notice, and give notice of its determination to the Taxi Inspector.

15.47 The Taxi Inspector shall give notice in writing to the Broker, Placeholder or Driver, with said notice to:

- (a) include a statement;
 - (i) as to the time, date, place and purpose of the hearing; and
 - (ii) that if the Broker, Placeholder or Driver does not attend the hearing, the Licensing Tribunal may proceed in their absence and they will not be entitled to any further notice.
- (b) be served personally or by registered mail to the Broker, Placeholder or Driver at their address last known to the Taxi Inspector; and
- (c) where the Good Character, propriety of conduct, or competence of a Broker, Placeholder or Driver is an issue, contain reasonable information of any allegations with respect thereto.

15.48 The Taxi Inspector shall transmit to the Commission copies of all information relating to the Broker License, Taxi License, Taxi Badge, or Taxi Plate.

- 15.49 Notwithstanding any of the provisions of this By-Law, any proceedings may be disposed of by a decision of the Commission given:
- (a) without a hearing; or
 - (b) without compliance with any other requirements of the *Statutory Powers Procedure Act*, as amended, or of this By-Law incorporating such requirements; where the Broker, Placeholder or Driver has waived such hearing or compliance.
- 15.50 The hearing shall be before a quorum of the Commission and shall be held at the time, date and place set out in the notice referred to in section 15.42 hereof.
- 15.51 The Taxi Inspector may be represented at the hearing by legal counsel or designate who is entitled to adduce evidence and submit argument.
- 15.52 The Broker, Placeholder or Driver may, at the hearing;
- (a) be represented by legal counsel or an agent;
 - (b) call and examine witnesses and present his/her/their/its arguments and submissions; and
 - (c) conduct cross-examination of witnesses reasonably required for a full and fair disclosure.
- 15.53 The Commission shall give its decision in writing to the Taxi Inspector within fourteen (14) days of the date of the completion of the hearing.
- 15.54 The Taxi Inspector, in receipt of the decision referred to in the preceding section 15.53 hereof, shall notify the Broker, Placeholder or Driver of the decision by serving a copy personally or by registered mail to:
- (a) the Broker, Placeholder or Driver at their address last known to the Taxi Inspector; or
 - (b) the counsel or agent of the Broker, Placeholder or Driver, if any, their address as stated to the Commission.
- 15.55 All Licensing Tribunal hearings shall be held *in camera*.
- 15.56 The Licensing Tribunal's decision shall be final and binding.
- 15.57 Upon receipt of a notice of the decision of the Licensing Tribunal suspending or revoking a Broker License, Taxi License, Taxi Badge, or Taxi Plate, the Broker, Placeholder or

Driver shall within twenty-four (24) hours of service of notice by registered mail, or immediately if the notice is personally served, return the Broker License, Taxi License, Taxi Badge, or Taxi Plate(s) to the Taxi Inspector, and the Taxi Inspector shall have access to any premises, vehicles, or other property of the Broker, Plateholder or Driver for the purpose of receiving or taking the same.

15.58 No person shall refuse to deliver a suspended or revoked Broker License, Taxi License, Taxi Badge, or Taxi Plate to the Taxi Inspector or shall in any way prevent or hinder the Taxi Inspector from receiving or taking the same.

15.59 Where a Broker License, Taxi License, Taxi Badge, or Taxi Plate is revoked, the Broker, Plateholder or Driver is entitled to a refund or a part of the associated fee proportionate to the unexpired part of the term for which it was granted, such refund to be pro-rated on a monthly basis.

15.60 No Broker, Plateholder or Driver shall operate or carry on the activity for which the Broker License, Taxi License, Taxi Badge, or Taxi Plate, as the case may be, was issued while their Broker License, Taxi License, Taxi Badge, or Taxi Plate is under suspension.

15.61 The Broker License, Taxi License, Taxi Badge, and Taxi Plate fees payable under this By-Law are as outlined in By-Law 2025-20.

15.62 Reinstatement fees apply as listed in By-Law 2025-20, per each item that has been suspended, and are payable in full including any penalties, fines, or other fees, prior to the suspension being stayed or lifted.

16. SCHOOL BOARD AGREEMENTS

16.1 None of the provisions of this By-Law shall apply to prevent any Broker, Plateholder or Driver from entering into an agreement with any school board in the Area of the Commission for conveying fares in a Taxicab within the Area of the Commission pursuant to the terms of any such agreement.

17. PENALTY

17.1 Fine - for contravention

(a) Every Person who contravenes any provision of this By-law, and every director or officer of a corporation who concurs in such contravention by the Corporation, is guilty of an offence and on conviction is liable to a fine not exceeding \$25,000.00.

17.2 Fine - for contravention – Corporation

- (a) Despite subsection (17.1) every Corporation which is convicted of an offence under the provisions of this By-law is liable to a fine not exceeding \$50,000.00.

17.3 Special Fine - for contravention

- (a) Every person who contravenes any of the provisions of this By-Law and is found guilty of an offence may be subject to a special fine, imposed in addition to any other fine imposed as a result of a contravention of the By-Law, in an amount the court deems appropriate to eliminate or reduce the possible economic advantage that a person may otherwise receive by contravening the By-Law.

17.4 Every person on conviction is liable to a fine as prescribed above and in addition to as provided for in the *Provincial Offences Act*, RSO 1990, c. P. 33, as amended.

18. TAXICAB STANDS

18.1 The power to designate an area on private property as a Taxicab Stand is delegated to the Taxi Inspector.

18.2 At the request of a property owner the Taxi Inspector may set out and designate an area, on the private property, as a Taxicab Stand for the purposes of this By-law.

18.3 The Taxi Inspector may remove the Taxicab Stand designation from an area on private property after which that area is no longer a Taxicab Stand for the purposes of this By-law.

18.4 Taxicab Stands on public highways shall be designated under the City of Kingston Parking By-law No. 2010-128 and are set out at Schedule D1 “Taxi Stand Zones” of the by-law.

18.5 A description and location of all Taxicab Stands will be set out in the Taxicab Stand List that will be placed for public viewing on the Kingston Area Taxi Commission’s official website and the Taxicab Stand List shall be regularly maintained and updated by the Taxi Inspector, or their delegate.

19. TAXICAB STAND RULES

19.1 Every Driver shall have properly affixed to the taxicab vehicle, the Taxi Plate, Top Sign and Fender Numbers prior to entering a Taxicab Stand.

- 19.2 Every Driver shall only enter a Taxicab Stand, by taking their position at the end of any line formed by the Taxicabs already on the stand.
- 19.3 Every Driver shall while waiting at a Taxicab Stand or at any public place:
- (a) not obstruct or interfere in any way with the normal use of the Taxicab Stand or public place, or interfere with the surrounding traffic patterns,
 - (b) not make any loud noise or disturbance,
 - (c) be sufficiently close to their Taxicab to have it under observation at all times,
 - (d) not wash the Taxicab,
 - (e) not make repairs to their Taxicab, unless the repairs are immediately necessary;
- 19.4 Every Driver shall not pick up any Passenger within fifteen (15) metres of a Taxicab Stand when there are one or more Taxicabs upon the stand:
- (a) unless an arrangement has been previously made with the Passenger for pickup at that location, or;
 - (b) unless the Passenger exhibits a preference for that Taxicab.

20. SCHEDULES

- 20.1 All schedules referred to in this By-Law and attached to this By-law shall be deemed to be a part of the By-Law.

21. MUNICIPAL ACCESSIBILITY ADVISORY COMMITTEE (MAAC)

- 21.1 That the Kingston Area Taxi Commission provide communications on matters and items of accessible transportation and accessibility with the Municipal Accessibility Advisory Committee (MAAC);
- (a) by forwarding agendas and minutes of the Accessible Committee meetings;
 - (b) by delegation at Municipal Accessibility Advisory Committee meetings, and;
 - (c) by any other means deemed required by the Kingston Area Taxi Commission.

22. TAXI PLATE LEASE

- 22.1 Every Plateholder may enter into a Lease under the following conditions;

- (a) they must file with the Taxi Inspector all documentation approved by the Commission relating to the Lease as directed or required;
 - (b) the Lessee shall possess a valid Broker License, Placeholder Badge or Driver Badge issued by the Commission;
 - (c) the vehicle to be registered with the Commission for the purposes permitted under this by-law before using the vehicle shall comply with sections 3.3.
 - (i) notwithstanding section 3.3(a), the current Ownership Permit for the Vehicle issued by the Ontario Ministry of Transportation shall be in the Lessee's name.
 - (d) the Taxi Plate may not be sub-Leased.
 - (e) The leasing of Taxicabs is not permitted.
- 22.2 No Placeholder or Driver may enter into a Lease with a person for a period of less than one (1) year or more than three (3) years;
- 22.3 No Placeholder shall permit their Taxi Plate to be used by a Lessee prior to receipt of approval from the Taxi Inspector.
- 22.4 No Placeholder or Driver shall enter into a Lease agreement which restricts the movement of the Placeholder's Taxi Plate from one licensed Taxicab Brokerage to another licensed Taxicab Brokerage unless all parties to the Lease agree to such a restriction and the agreement to the restriction is set out in the Lease filed with the Taxi Inspector.
- 22.5 The Taxi Inspector will not accept any Lease agreements that do not comply with this By-law.
- 22.6 Every Placeholder shall notify the Commission in writing of the expiration or other sooner termination of any Lease Agreement to which they are a party.
- 22.7 Every Placeholder shall:
- (a) maintain knowledge at all times of the identity of any person having custody of or control over their Taxi Plate.
 - (b) notify the Commission in writing of the expiration or other sooner termination of any Lease Agreement to which they are a party
- 22.8 No person shall enter or be a party to any agreement purporting to transfer, assign, lease, or otherwise convey rights over a Taxi Plate, or give or receive any consideration or remuneration therefore, except as part of a transaction permitted by this By-Law.

- 22.9 A Placeholder leasing their Taxi Plate without registering the Lease Agreement with the Commission shall have their Taxi Plate(s) suspended.
- 22.10 The passing of a Lessor shall terminate the lease.
- 22.11 Notwithstanding section 22.10, the Estates of a deceased Placeholder shall be allowed to continue the Lease Agreement.
- 22.12 If a Placeholder who is a party to a Taxi Plate Lease has their Taxi Plate revoked, the Lessee may continue to use the Taxi Plate and pay all applicable fees to the Commission. The Lease Agreement fees which were to be paid to the Placeholder shall no longer apply. When the term of the Lease Agreement expires the Taxi Plate(s) shall be returned to the Commission.
- 22.13 Revocation of a Lessee's Taxi License or Taxi Badge or the passing of a Lessee shall terminate the lease.
- 22.14 Where the Taxi Inspector denies a Lease Agreement, the Placeholder may appeal to the Licensing Tribunal in writing within fourteen (14) days and pay the applicable fee(s).

23. ACCESS FEE

- 23.1 Every customer shall pay an access fee as listed within Schedule "A".
- 23.2 The total amount of the access fee shall be allocated as follows;
- (a) Ten (10) cents to the Broker for administrative and/or operational funding.
 - (b) Ten (10) cents to the Placeholder for administrative and/or operational funding.
 - (c) Five (5) cents to the Commission for capital funding for acquisition and/or subsidization of accessible initiatives and accessible vehicles purchases.
- 23.3 The Commission shall invoice the Broker the portion of the access fee calculated in accordance with section 23.2(c)
- 23.4 The Broker will remit the amount of the invoice received in accordance with section 23.3 to the Commission within 15 calendar days of receipt.



**KINGSTON AREA TAXI COMMISSION
BY-LAW NUMBER 2**

**SCHEDULE "A"
TAXICAB FARE AND RATES
(Amended by By-Law 24-006)**

The rates or fares to be charged by the Brokers, Plateholders, and Drivers of Taxicabs from a point within the Area of the Commission to any point within the Area of the Commission or from a point within the Area of the Commission to a point within five (5) kilometres beyond the Area of the Commission shall be calculated as follows, inclusive of Harmonized Sales Tax.

1. If the Taximeter is not on, the ride is FREE.
2. Distance travelled, number of passengers, and waiting time:
 - (1) For the first 135 metres or part thereof \$4.50
(includes a \$0.25 Access Fee)
 - (2) For each additional 135 metres or part thereof \$0.30
 - (3) For each additional passenger in excess of one \$0.50
(Charge does not apply when specific request for van for passengers)

****Additional passenger surcharge does not apply to children twelve (12) years of age or younger when in the company of an adult or to Personal Care Attendants for Disabled Passenger(s).***

 - (4) For waiting while under engagement for each twenty-five (25) seconds \$0.30
3. Baggage:
 - (1) For use of trunk or storage area \$0.50
 - (2) Briefcases and parcels of comparable size NO CHARGE
(If loaded or unloaded by passenger)
 - (3) Manual wheelchairs, including loading and unloading by Driver NO CHARGE
 - (4) Service Dogs accompanying Special Needs Individuals NO CHARGE
 - (5) Walkers used for medical reasons NO CHARGE
 - (6) Large Items (e.g. bicycles, skies, etc.) SEE BELOW

At the discretion of the Driver, to be agreed upon between the Driver and Passenger(s) before commencement of the trip, but no less than \$2.00

(7) Delivery of any parcel or document where no passenger is carried \$8.25 (minimum)

(8) Parcels bigger than three cubic feet (.085 cubic meters) or over 60 lbs (27 kg) in weight are not covered by this tariff rate and any additional charges for these items should be agreed upon prior to the start of the trip.

(a) Pursuant to clause 2(8), Parcels or Items in excess that are deemed by the Taxi Operator in their sole discretion to be part of "moving in to or out of" a residence or commercial property are not covered by this tariff rate and any additional charges for these items should be agreed upon prior to the start of the trip.

(9) Senior Citizens producing a valid Senior Citizens Privilege Card will be exempt from additional charges for oversized items as set out in Section 3(6)

4. Specific requests for vans for passengers \$2.50

(no fee for additional passengers in excess of one)

5. The Driver of a Taxicab shall pre-arrange the fare with the customer prior to commencement of the trip for flat rate trips which originate within the Area of the Commission and end more than five (5) kilometres beyond the Area of the Commission.

6. Hourly Rental - Repealed February 2021

7. Cleaning Fee

(1) Extensive cleaning charge (inclusive of all labour and applicable taxes), which may be charge in the event of unusual sanitary accidents caused by a passenger \$80.50

****the extensive cleaning charge must be shown on the printed receipt from the Taximeter.***

8. Cancellation Fee

(1) A cancellation fee of \$3.00 is payable to the driver if the driver reaches the pickup location before the customer has cancelled their Trip through the dispatcher.

SCHEDULE "B"

Driver / Accessible Driver License Application

Kingston Area Taxi Commission (KATC)
 12-1201 Division Street
 Kingston, Ontario, K7K 6X4
 Phone: 613-547-3763 Fax: 613-547-2857
 Hours: 9:00 am to 5:00 pm, Weekdays
 Email: info@katc.ca / www.katc.ca



The personal information on this form is collected under the authority of By-Law 2025-02. The information will be used to license, regulate and govern taxi owners, drivers and businesses licensed under the provisions set forth in By-Law No.2. Questions regarding the collection of this information should be directed to the Licensing Manager, 613-547-3763 ext. 101.

Application Information			
Type of Taxi Licence applied for			
Applicant's Name: Last		First	Middle Initial(s)
Address			Apt./Unit #
City	Province	Postal Code	Phone #
Cell #	Email Address		Date of Birth (MM/DD/YY)
Colour of Eyes	Colour of Hair	Height	Weight
Are you legally permitted to work in Canada?		Yes <input type="checkbox"/> No <input type="checkbox"/>	Gender
Ontario Driver's Licence Number			Driver's Licence Class Select Option

General Information		
Name of Taxi Company you will be operating from, if known: Select Option		
Are you now or have you ever been licensed as a taxi driver in Kingston or any other Ontario municipality? If yes, state Municipality:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever been convicted of an offence under:	Yes	No
(a) Federal Law (eg. Criminal Code of Canada)?	<input type="checkbox"/>	<input type="checkbox"/>
(b) Provincial Law (eg. Highway Traffic Act)?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, give full particulars:		

Consent:

I am the applicant herein and am aware that a search will be made to process my application for a licence and I consent to the Kingston Area Taxi Commission making inquiries to the Ministry of Transportation and Kingston Police regarding my driving record and any criminal offence for which a pardon has not been granted.

Date: _____

Signature of Applicant: _____

SCHEDULE "C"

Placeholder License Application

Kingston Area Taxi Commission (KATC)
 12-1201 Division Street
 Kingston, Ontario, K7K 6X4
 Phone: 613-547-3763 Fax: 613-547-2857
 Hours: 9:00 am to 5:00 pm, Weekdays
 Email: info@katc.ca / www.katc.ca



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Application Information

Type of Taxi Licence applied for:

Type of Applicant: Individual Partnership Corporation

Individual

Applicant's Name: Last	First	Middle Initial(s)
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Address	Apt./Unit #
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City	Province	Postal Code	Phone #
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Cell #	Email Address	Date of Birth (MM/DD/YY)
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Colour of Eyes	Colour of Hair	Height	Weight
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Are you legally permitted to work in Canada?	Yes No	Gender
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Ontario Driver's Licence Number	Driver's Licence Class
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Partnership or Corporation

Name of Partnership or Corporation (Attach Articles of Incorporation and/or Business Name Registration as applicable)

Name under which business will be operated if different from above

Business Address	Unit #
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City	Province	Postal Code	Website (if any)
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Phone #	Fax #	Email
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Full Mailing Address (if different from above)

To be completed by all Partners in a Partnership or all Corporate Officers and Directors				
1. Applicant's Name: Last		First		Date of Birth (MM/DD/YY)
Home Address			Apt./Unit #	City
Province	Postal Code	Phone #	Email	
2. Applicant's Name: Last		First		Date of Birth (MM/DD/YY)
Home Address			Apt./Unit #	City
Province	Postal Code	Phone #	Email	
3. Applicant's Name: Last		First		Date of Birth (MM/DD/YY)
Home Address			Apt./Unit #	City
Province	Postal Code	Phone #	Email	

The following questions must be answered by all applicants. In the case of a partnership, by the partners. In the case of a corporation, by any officer or director.	
1. Is the applicant currently licensed as an owner in Kingston or any other Ontario Municipality? If yes, do not answer question #2	Yes <input type="checkbox"/> No <input type="checkbox"/>
2. Has the applicant previously been licensed as an owner in Kingston? If yes, give full particulars	Yes <input type="checkbox"/> No <input type="checkbox"/>
3. Has the applicant had any licence or registration of any kind refused, suspended, revoked or cancelled? If yes, give full particulars	Yes <input type="checkbox"/> No <input type="checkbox"/>
4. Is the applicant: a) a discharged or undischarged bankrupt? b) presently a party to bankruptcy proceedings? c) ever been involved as an officer, director or majority shareholder with a corporation that went bankrupt or that is presently a party to bankruptcy proceedings? If yes to any of the above, give full particulars:	Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
6. Has the applicant or director(s) ever been convicted of any offence under: (a) Federal Law? (eg. Criminal Code of Canada) (b) Provincial Law? (eg. Highway Traffic Act)	Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>

Consent:

I am the applicant herein and am aware that a search will be made to process my application for a licence and I consent to the Kingston Area Taxi Commission making inquiries to the Ministry of Transportation and Kingston Police regarding my driving record and any criminal offence for which a pardon has not been granted.

Date: _____

Signature of Applicant: _____

SCHEDULE "D"
Brokerage License
Application or Renewal

Kingston Area Taxi Commission (KATC)
 12-1201 Division Street
 Kingston , Ontario, K7K 6X4
 Phone: 613-547-3763 Fax: 613-547-2857
 Hours: 9:00 am to 5:00 pm, Weekdays
 Email: info@ketc.ca / www.ketc.ca



The personal information on this form is collected under the authority of By-Law 2025-02. The information will be used to license, regulate and govern taxi owners, drivers and businesses licensed under the provisions set forth in By-Law No.2. Questions regarding the collection of this information should be directed to the Licensing Manager, 613-547-3763 ext. 101.

Application Information

Type of Applicant:	Individual	Partnership	Corporation
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Individual (Sole-Proprietorship) or Principal Director (Partnership or Corporation)

Applicant's Name: Last		First	Middle Initial(s)
Address			Apt./Unit #
City	Province	Postal Code	Phone #
Cell #	Email Address		Date of Birth (MM/DD/YY)
Are you legally permitted to work in Canada?		Yes No	Taxi Badge Number
Ontario Driver's Licence Number			License Class
Number of Standard Taxis:	Plates	Plateholders	Drivers
Number of Accessible Taxis:	Plates	Plateholders	Drivers

Partnership or Corporation

Name of Partnership or Corporation (Attach Articles of Incorporation and/or Master Business License as applicable)			
Name under which business will be operated if different from above			
Business Address			Unit #
City	Province	Postal Code	Website (if any)
Phone #	Fax #	Email	
Full Mailing Address (if different from above)			

To be completed by all Partners in a Partnership or all Corporate Officers and Directors				
1. Applicant's Name: Last		First		Date of Birth (MM/DD/YY)
Home Address			Apt./Unit #	City
Province	Postal Code	Phone #	Email	
2. Applicant's Name: Last		First		Date of Birth (MM/DD/YY)
Home Address			Apt./Unit #	City
Province	Postal Code	Phone #	Email	
3. Applicant's Name: Last		First		Date of Birth (MM/DD/YY)
Home Address			Apt./Unit #	City
Province	Postal Code	Phone #	Email	

The following questions must be answered by all applicants. In the case of a partnership, by the partners. In the case of a corporation, by any officer or director.		
1. Is the applicant currently licensed as an owner in Kingston or any other Ontario Municipality? If yes, do not answer question #2	Yes	No
2. Has the applicant previously been licensed as an owner in Kingston? If yes, give full particulars	Yes	No
3. Has the applicant had any licence or registration of any kind refused, suspended, revoked or cancelled? If yes, give full particulars	Yes	No
4. Is the applicant: a) a discharged or undischarged bankrupt? b) presently a party to bankruptcy proceedings? c) ever been involved as an officer, director or majority shareholder with a corporation that went bankrupt or that is presently a party to bankruptcy proceedings? If yes to any of the above, give full particulars:	Yes Yes Yes	No No No
6. Has the applicant or director(s) ever been convicted of any offence under: (a) Federal Law? (eg. Criminal Code of Canada) (b) Provincial Law? (eg. Highway Traffic Act)	Yes Yes	No No

Consent:

I am the applicant herein and am aware that a search will be made to process my application for a licence and I consent to the Kingston Area Taxi Commission making inquiries to the Ministry of Transportation and Kingston Police regarding my driving record and any criminal offence for which a pardon has not been granted.

Date: _____

Signature of Applicant: _____

SCHEDULE "E" License Renewal Application

Kingston Area Taxi Commission (KATC)
 12-1201 Division Street
 Kingston, Ontario, K7K 6X4
 Phone: 613-547-3763 Fax: 613-547-2857
 Hours: 9:00 am to 5:00 pm, Weekdays
 Email: info@ketc.ca / www.ketc.ca



The personal information on this form is collected under the authority of By-Law 2025-02. The information will be used to license, regulate and govern taxi owners, drivers and businesses licensed under the provisions set forth in By-Law No.2. Questions regarding the collection of this information should be directed to the Licensing Manager, 613-547-3763 ext. 101.

Licence & Applicant Information

Type of Taxi Licence			
Applicant's Name: Last		First	Middle Initial(s)
Company Name:			
Address			Apt./Unit #
City	Province	Postal Code	Phone #
Cell #	Email Address		

General Information

Date of Birth (MM/DD/YY)	Ontario Driver's Licence Number		
Company Driving for:		Badge #	Plate #
Have you ever been convicted of an offence under:			
(a) Federal Law (eg. Criminal Code of Canada)?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
(b) Provincial Law (eg. Highway Traffic Act)?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, give full particulars:			
Is your Ontario Driver's Licence current and valid?		Yes <input type="checkbox"/>	No <input type="checkbox"/>

To be completed by Plateholders and Lessees Only

Since the last licence was issued, are you:

(a) A discharge or undischarged bankrupt?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(b) Presently a party to bankruptcy proceedings?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(c) Involved as an officer, director or majority shareholder with a corporation that is bankrupt or is presently a party to bankrupt proceedings?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If yes to any of the above questions, give full particulars including dates:

Signature of Applicant	Date (MM/DD/YY)
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SCHEDULE "F"

Taxi Plate Renewal Application

Kingston Area Taxi Commission (KATC)
 12-1201 Division Street
 Kingston, Ontario, K7K 6X4
 Phone: 613-547-3763 Fax: 613-547-2857
 Hours: 9:00 am to 5:00 pm, Weekdays
 Email: info@katc.ca / www.katc.ca



The personal information on this form is collected under the authority of By-Law 2025-02. The information will be used to license, regulate and govern taxi owners, drivers and businesses licensed under the provisions set forth in By-Law No.2. Questions regarding the collection of this information should be directed to the Licensing Manager, 613-547-3763 ext. 101.

Applicant & Licence Information

Type of Taxi Vehicle Registration applied for:				Select Type of Taxi Vehicle	
Applicant's Name: Last		First		Middle Initial(s)	
Company Name:				Badge #	
Address				Apt./Unit #	
City	Province	Postal Code	Phone #		
Cell #	Email Address				

Vehicle & Plate Information (Attach copy of Vehicle Ownership and Plate Portion)

Company Driving for:				Taxi Plate #	
Year	Make	Model	Colour	Body Type (ie. 4 Door)	
Vehicle VIN #:		Odometer (kilometers):		Ontario Plate #	

Vehicle Insurance & Safety Information (Attach copies of Insurance Liability Card and Safety Certificate)

Insurance Broker:		Policy #:			
Policy Start Date:	Policy Expiration Date:	Policy Liability Amount:			
Type of Vehicle Safety Certificate:				Licensee Number:	
Name of Garage (if Safety certificate issued from other than Service Ontario MTO):					
Safety Certificate #:		Date of Inspection:	Trade Code and Certificate #:		

Consent:

I am the applicant herein and am aware that a search will be made to process my application for a licence and I consent to the Kingston Area Taxi Commission making inquiries to the Ministry of Transportation.	
Signature of Applicant	Date (MM/DD/YY)

SCHEDULE "G" Vehicle Registration Application

Kingston Area Taxi Commission (KATC)
12-1201 Division Street
Kingston, Ontario, K7K 6X4
Phone: 613-547-3763 Fax: 613-547-2857
Hours: 9:00 am to 5:00 pm, Weekdays
Email: info@katc.ca / www.katc.ca



The personal information on this form is collected under the authority of By-Law 2025-02. The information will be used to license, regulate and govern taxi owners, drivers and businesses licensed under the provisions set forth in By-Law No.2. Questions regarding the collection of this information should be directed to the Licensing Manager, 613-547-3763 ext. 101.

Applicant & Licence Information				
Type of Taxi Vehicle Registration applied for: Select Type of Taxi Vehicle				
Applicant's Name: Last		First		Middle Initial(s)
Company Name:				Badge #
Address				Apt./Unit #
City	Province	Postal Code	Phone #	
Cell #	Email Address			
Vehicle & Plate Information (Attach copy of Vehicle Ownership and Plate Portion)				
Company Driving for:				Taxi Plate #
Year	Make	Model	Colour	Body Type (ie. 4 Door)
Vehicle VIN #:		Odometer (kilometers):		Ontario Plate #
Vehicle Insurance & Safety Information (Attach copies of Insurance Liability Card and Safety Certificate)				
Insurance Broker:			Policy #:	
Policy Start Date:	Policy Expiration Date:		Policy Liability Amount:	
Type of Vehicle Safety Certificate:			Licensee Number:	
Name of Garage (if Safety certificate issued from other than Service Ontario MTO):				
Safety Certificate #:		Date of Inspection:	Trade Code and Certificate #:	
Consent:				
I am the applicant herein and am aware that a search will be made to process my application for a licence and I consent to the Kingston Area Taxi Commission making inquiries to the Ministry of Transportation.				
Signature of Applicant			Date (MM/DD/YY)	

SCHEDULE "H" Lease Registration Application

Kingston Area Taxi Commission (KATC)
 12-1201 Division Street
 Kingston, Ontario, K7K 6X4
 Phone: 613-547-3763 Fax: 613-547-2857
 Hours: 9:00 am to 5:00 pm, Weekdays
 Email: info@katc.ca / www.katc.ca



The personal information on this form is collected under the authority of By-Law 2025-02. The information will be used to license, regulate and govern taxi owners, drivers and businesses licensed under the provisions set forth in By-Law 2025-02. Questions regarding the collection of this information should be directed to the Licensing Manager, 613-547-3763 ext. 101.

Applicant & Licence Information (To be completed by Plateholder)

Type of Lease Registration applied for:				
Applicant's Name: Last		First		Middle Initial(s)
Company Name:			Badge #	
Address			Apt./Unit #	
City	Province	Postal Code	Phone #	
Cell #	Email Address			

Vehicle & Plate Information (To be completed by Vehicle Owner or Plateholder)

Company Driving for:				Taxi Plate #
Year	Make	Model	Colour	Body Type (ie. 4 Door)
Vehicle VIN #:		Odometer (kilometers):		Ontario Plate #

Lease Agreement (To be completed by Lessee)

Lessee Name: Last		First		Middle Initial(s)	
Company Name:			Badge #		
Address			Apt./Unit #		
City	Province	Postal Code	Phone #		
Cell #	Email Address				
Term of Lease:	1 Year <input type="checkbox"/>	2 Year <input type="checkbox"/>	3 Year <input type="checkbox"/>	Lease Commencement:	Lease Termination:

We the undersigned are the applicants herein and are aware that a search will be made to process our application for a Lease Registration and we consent to the Kingston Area Taxi Commission making inquiries regarding.

Signature of Applicant	Date (MM/DD/YY)	Signature of Lessee	Date (MM/DD/YY)
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**KINGSTON AREA TAXI COMMISSION
BY-LAW 2025-02
SCHEDULE "N"
TAXICAB PASSENGER RIGHTS AND RESPONSIBILITIES**

(Amended by By-Law 2022-10)

Taxicab Passengers are Entitled to a **PROFESSIONAL DRIVER WHO:**

- Is licensed by the Kingston Area Taxi Commission and prominently displays their Taxicab Driver Badge inside the taxicab;
- Is knowledgeable and knows the major routes and destinations in the City;
- Is well-groomed, neat and clean in personal appearance, and dressed in pants (no ripped jeans or sweat pants) or skirt, shirt or blouse with a collar and shoes, all free from obvious wear or damage;
- Is courteous and provides assistance;
- Provides a safe ride;
- Knows and obeys Taxi By-Laws and all traffic laws;
- Offers a silent ride if desired;
- Takes the most direct route to the destination unless otherwise directed by the passenger;
- Is physically able to assist passengers into the vehicle and to assist them with their belongings;
- Keeps the interior of their taxicab clean and free of debris; and
- Issues a receipt upon request noting the date and time of the trip, place of pick up, place of discharge, Taxicab Plate number, Driver Badge number and the fare charges and paid.

Taxicab Passengers are Entitled to a **QUALITY TAXICAB:**

- In good mechanical and physical condition;
- With a properly calibrated and sealed taximeter;
- With a clean exterior, passenger area and trunk;
- Is heated or air conditioned on demand;
- With easy access to seatbelts; and
- With a smoke-free environment.

TAXICAB PASSENGERS are Responsible For:

- Not eating or drinking inside the taxicab;
- Not smoking in the taxicab;
- Not interfering with the taxicab driver in the conduct of his/her duties;
- Any damage caused to the taxicab, such as cigarette burns; and
- Paying the required fare.

Customer compliments and/or complaints may be directed to the Kingston Area Taxi Commission Information Hotline at (877) 613-TAXI (8294) or by e-mail at info@katc.ca.

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