The Corporation of Loyalist Township
P.O. Box 70, 263 Main Street Odessa, On K0H 2H0
t: 613-386-7351 f: 613-386-3833 www.loyalist.ca

February 3, 2025

Resident
Edgewood Road
Bath ON K0H 1G0

Example: Notification of Civic Change: Edgewood Road

Dear Resident**:**

The Civic Addressing team at Loyalist Township has become aware of civic addressing issues along the entire stretch of Edgewood Road. Our Civic Addressing By-Law (2020-070) sets the framework for the orderly assignment of addresses across the Municipality. This is critical for Emergency Services to locate properties in a timely manner, for general navigation, for assisting in customer deliveries, and contributes to the safety of residents.

As Civic Addressing is becoming more of an electronic exercise, we are becoming aware that some historic addressing situations no longer comply with our standards. For that reason, we are reaching out to property homeowners to amend addressing issues.

Please be advised that the civic address for your property will change, effective [date three months after the distribution of civic reassignment occurs]. This time period is provided to allow you and other contacted agencies to change referenced address details.

Your property's current civic number is officially X Edgewood Road, with a legal description of [Legal Description here].

The purpose of this letter is to inform you that your current address is being changed to allow for a proper flow of civic numbers along that stretch of road following the Civic Addressing Conventions outlined in Schedule A of the By-Law mentioned above.

Your new address will be changed to [new address].

The Township, in conjunction with Canada Post, can assist in setting up a free mail forwarding service for a 1-year period.

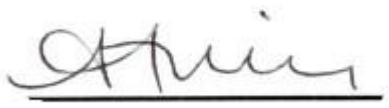
Civic numbers must be displayed and maintained in accordance with Loyalist Township's By-law 2020-070. A new civic blade will be installed at the cost of Loyalist Township in the correct location, please do not relocate this sign.

This civic address notification has been copied by e-mail to the following departments, agencies, and emergency services staff to ensure the proper delivery of services to your property.

Loyalist Taxation
Loyalist Fire Department
MPAC
Canada Post Corporation
Bell Canada 911
Tri-Board Student Transportation
ON1CALL
Local Emergency Services & Dispatch
County of Lennox & Addington

We advise residents affected by civic number changes to review the attached Check List to assist in the notification process. We would be happy to connect via phone or email if you have any questions or concerns, please contact GIS Services, at civicaddressing@loyalist.ca.

Thank you,



Andrea Furniss (she/her), MCIP, RPP
Manager of Development Services

Key Map: A sketch of the new civic addresses in the area will be attached.